

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
SPECIAL MEETING
JUNE 5, 2018**

The Milford Government Access Television Committee (MGAT) held a Special Meeting on Tuesday, June 5, 2018 in the Board of Education Learning Center (1st floor) in the Parsons Complex. Chairwoman Flannery called the meeting to order at 7:05 p.m.

I. Roll Call

Committee Members Present

Kara Flannery
Nija Phelps
Chris Hiza
Jessica DeYoung
Gayle McMillan

II. Contract Review – DNR Service Agreement

Chairwoman Flannery explained the contract was recommended to oversee all events as well as offering unlimited remote support and new user training. She continued with an overview of the contract (copy distributed to committee) highlighting various bullets. Chairwoman Flannery also pointed out the contract covers both studios, the education studio in Parsons and the studio in City Hall and includes coverage for labor and repairs for hardware. She stated the contract is in effect through December 31, 2018. A brief discussion ensued.

Mr. Hiza and Ms. Phelps made and seconded a motion to approve the contract of DNR through December 31, 2018, as presented. Motion carried unanimously.

III. Review of Graphics

Chairwoman Flannery reviewed the proposed graphics for MGAT for the education and government programs. A brief discussion ensued.

IV. Review of Year End Plan

Chairwoman Flannery reported two chairs and a lamp arrived in the City Hall studio. She also discussed equipment repairs and unanticipated costs for the three tera byte file. She also reported the grant application is due on July 15, 2018. She also discussed transferring the balance in the secretarial fees account.

X. Adjournment

Being no further business to discuss, Ms. Phelps and Mr. Hiza made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 7:41 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary