

Milford Government Access Committee

Tuesday, April 28, 2009

Platt Technical High School  
Library Media Center  
600 Orange Avenue  
Milford, CT 06461

Call to Order: 7:02 pm

All members present: Michael Manente, Bob Adams, Phil Kearney, Paula Patterson, Toby Zabinski

Motion to accept previous minutes made by Phil Kearney, 2<sup>nd</sup> Toby Zabinski. Passed.

Chair's Report:

Mike Manente reported that there will not be MGAT DVD's available in the City Clerk's office due to storage issues. The Milford Public Library will provide storage for one year in hard cases.

There was discussion of matching funds for the grant to cover the cost of production.

There was discussion of additional meeting dates and a new meeting location after June. No decision was made at this time.

Paula will make revisions to the policy and procedures documents to be distributed via email for review and corrections.

Mike Manente will check with the city attorney if we are obligated to air tapes submitted by the public.

Bob Adams will draft guidelines for citizen submission of programming to be aired.

Phil Kearney and Bob Adams will draft a letter to the Board of Aldermen to clarify issues brought up at the finance hearing.

\$40 will be paid to Gerry Speno for services rendered on March 17, 2009.

Dennis Guaglianone is authorized to begin the purchasing process. He will send list for purchase order to Mike Manente for review.

A motion to begin the process to become a cable access provider was made by Toby Zabinski. 2<sup>nd</sup> by Bob Adams. Passed. Toby will research the process.

Paula will contact the mayor's office to see if business cards can be made for Dennis. She will ask what is the preferred method to make purchases and the minimum amount needed to go to bid and if a tax exempt form is available.

There was a motion by Toby Zabiniski to purchase a five disc DVD player for backup. 2<sup>nd</sup> Bob Adams. Passed.

Phil Kearney made a motion to have all personal equipment replaced with MGAT equipment. Toby Zabiniski seconded. Passed.

A discussion of what goes on E or G channel was tabled. Mike Manente will research how content is specified by the state regulations.

There was no public comment.

Old Business: Public service announcements from the National Ad Council will be aired when space is available on the DVD's.

New Business: Bob Adams has set up a free blog with a list of episodes of the broadcasts of city meetings. He has made them available "on demand" online.

Mike Manente will request that the City Attorney send a letter to Soundview Media to question the airing of City of Milford meetings.

Ajournment: 9:38pm Motioned by: Mike Manente, seconded by Phil Kearney.