

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
REGULAR MEETING
MARCH 26, 2019**

The Milford Government Access Television Committee (MGAT) held its Regular Meeting on Tuesday, March 26, 2019 in the Board of Education Meeting Room in the Parsons Complex. Chairwoman Flannery called the meeting to order at 7:00 p.m.

I. Roll Call

Committee Members Present

Kara Flannery, Chairwoman
Jessica DeYoung
Christopher Hiza

Also Present

Arney Rogoff
J. Rosen, Mayor's Office
Ald. J. Grant
Ald. J. Golden

Excused: Nija Phelps

III. Public Comment

None.

IV. Consideration of the minutes of January 22, 2019

Chairwoman Flannery pointed out a discrepancy in the January minutes regarding the amount reported in the financials. She stated there was a duplicate entry resulting in an error in the invoice, not "invoiced."

Mrs. DeYoung and Mr. Hiza made and seconded a motion to approve the minutes of January 22, 2019 meeting, as corrected. Motion carried unanimously.

V. Treasurer's Report

Mr. Hiza reported on the available balances as follows: MGAT Donations - \$2,130.20, Office Supplies - \$200, Government Cable Services - \$18,303.60 and Secretarial Services - \$50.

Chairwoman Flannery stated if they were to compare labor costs going back to the year 16-17, they are at \$7,300 compared to \$2,300 in 16-17. She stated MGAT has worked hard to keep costs down as well as get volunteers to help out whenever possible, thus providing that added savings.

VI. Line Producer's Report

Mr. Rogoff stated the studio at City Hall is not working properly.

Chairwoman Flannery provided details regarding recent construction at city hall that impacted the equipment in the studio at city hall. She stated because of this they were off-line for a period of time. Chairwoman Flannery stated it is her understanding the studio is now clean following the work that DNR did to get the studio back on track for recording.

Ald. Golden asked if any of the equipment had been compromised.

Mr. Rogoff stated he would not know until he checked the equipment next Monday prior to the Board of Aldermen meeting.

Chairwoman Flannery stated the concern was with the file server and the streamers. Discussion ensued.

Mr. Rogoff stated he would make arrangements to go to city hall to check the equipment in the next day or two.

Mr. Rosen agreed to meet Mr. Rogoff at city hall.

VII. Chairman's Report

Chairwoman Flannery reported she would give her budget testimony before the Board of Aldermen on Monday, April 8, 2019. She also stated there are two new employees who work with Milford Public Schools who have been a great asset to MGAT. She stated she would be introducing Blessing Nwaohuocha and Garrett Clark later in the meeting. She stated the goal would be to train them to be their source when DNR is not available and hopefully there would be an overall savings. Chairwoman Flannery reported with the help of both gentlemen MGAT was able to cover the BOF budget hearings that began at 5:30 p.m.

VIII. Unfinished Business:

a) Update: Internship program and partnership with Milford Public Schools – Mrs. DeYoung reported have some forward movement. She stated she and Chairwoman Flannery met with Dr. Cutaia. She stated they discussed the possibility of recording the graduation ceremonies at both the high schools. Mrs. DeYoung also reported she met with Mr. Thompson at Jonathan Law who was receptive to the idea of graduation ceremonies being recorded. She stated they also spoke about the potential to have some student assistants. She stated she has not met with Mr. Berkowitz at Foran High School or the administrator at The Academy. A brief discussion ensued.

b) Update: Review and Document MGAT Operations and Workflow – No report.

c) Update: Equipment Inventory – Mr. Rogoff reported he worked with Ms. Phelps to begin inventory. He stated they began at the BOE studio. He stated he did not know if she went to other locations.

d) Update: GATA Grant and Upcoming Projects – Chairwoman Flannery reported she is in the process of evaluating the grant requests

New Business:

a) New MGAT Freelancers -Garrett Clark and Blessing Nwaohuocha.

Chairwoman Flannery stated she was excited to introduce the newest MGAT freelancers to the Committee. Discussion ensued regarding the two systems, Parsons/BOE meeting room and City Hall.

b) Coverage Schedule – Chairwoman Flannery stated she would like to add to the MGAT calendar over the next few months. In addition to covering the Board of Aldermen meetings she stated she would like to have the Committee consider filming the Sewer Commission meetings as well and the Police and Fire Commission meetings. She stated there was also the possibly to cover the Inland Wetlands meetings and Public Works Committee meetings. She reported the next Board of Finance meeting is April 29, but was unsure they would have coverage.

Mr. Rosen suggested covering community events.

Chairwoman Flannery suggested Mayor's Youth Awards ceremony and city-wide spelling bee as well. Discussion ensued.

Chairwoman Flannery stated she would like approval from the Committee to purchase an extra battery sling pack. She stated she would present the request to the Board of Finance at their April meeting for a transfer. She explained the extra battery sling pack would help add the additional meetings.

Mr. Hiza and Mrs. DeYoung made and seconded a motion to approve the purchase of additional accessories for the sling it in an amount NTE \$2,000. Motion carried unanimously.

Adjournment

Being no further business to discuss, Mrs. DeYoung and Mr. Hiza made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary