

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
REGULAR MEETING
February 27, 2018**

The Milford Government Access Television Committee (MGAT) held its Regular Meeting on Tuesday, February 27, 2018 in the Board of Education Meeting Room (1st floor) in the Parsons Complex. Chairwoman Flannery called the meeting to order at 7:15 p.m.

I. Roll Call

Committee Members Present

Kara Flannery
Chris Hiza
Jessica DeYoung
NijaPhelps (arrived at 7:27)

Also Present

Jeremy Grant, Aldermanic Liason
Arney Rogoff (arrived 7:30)

Absent:
Gayle McMillan

II. Consideration of Minutes of January 23, 2017 meeting

Mr. Hiza and Ms. DeYoung made and seconded a motion to approve the minutes of the January 23, 2017 meeting.

Motion carried

II. Public Comment - None.

III. Treasurer's Report—Mr. Hiza provided account balances as follows:Government Cable Services \$3364.48; Special Equipment and Services \$500, GATA Grant (which is separate from the City budget) \$0. MGAT donations (from the community) which have a balance of \$3,364.

IV. Chairwoman Flannery's Report

Chairwoman Flanneryreported that she represented MGAT at a budget hearing with the Board of Finance on February 21. She also reported that Brooke Cirillo, who has been working on our Education Channel will be in unavailable June and July.

VI. Line Producer's Report— Mr. Rogoff reported that a recent meeting failed to record at City Hall and DNR advised we could use the live stream file as a back-up. He is waiting for the following items before he can beingtransferring files to the Leightronix: a power strip, mouse, ethernet cable, and table. He also reported that he is unable to cover the Board of Finance meeting on March 1 but has spoken to Andrea Dostal to

arrange for coverage. He asked for a key to the Board of Ed Studio as this would be a good place to store the video camera for meetings held at Parsons.

VIII. Unfinished Business

a) Update: City Hall Studio upgrades - Chairwoman Flannery reported that DNR has informed us that we are unable to record meeting files directly to the Leightronix server. The workflow at the City Hall studio will still involve recording to a drive and then transferring the file to our MGAT laptop for conversion to mpeg 2. We hope to have Photoshop installed on computer at City Hall in the near future but in the interim, Chairwoman Flannery will create graphics for meetings and email them to Mr. Rogoff for broadcast.

b) Volunteer Development/Internship program— Ms. DeYoung reported that she and Chairwoman Flannery met with Dr. Feser and Kathy Bonetti to discuss how MGAT could work with Milford Public Schools to provide educational opportunities to students while generating additional programming for the Education Channel. Our first priority is filming high school graduations to air on the education channel. Ms. DeYoung will draft guidelines for content.

IX. New Business

a) Goals and Priorities for 2018— Chairwoman Flannery entertained a discussion regarding MGAT goals and priorities for 2018. The committee will finalize areas of focus at our next meeting.

X. Adjournment

Being no further business to discuss, Ms. DeYoung and Ms. Phelps made and seconded a motion to adjourn. Motion carried unanimously.

The Committee adjourned at 8:22 p.m.

Respectfully submitted,

Kara Flannery