

Minutes of the Human Services Board of Directors meeting of November 12, 2008.

1. Roll Call

Present: Kitty Nelson, Ray Ferguson, Gary Johnson, MaryLou Kecko and Diane Candido.

Also Present: Alderman Phil Vetro

Absent: Alan Chapin, Rev. Osmun and Ross DeLeonardo.
Nelson called the meeting to order at 5:30 p.m.

2. Minutes

A motion was made by Johnson, seconded by Ferguson to accept the minutes of the previous meeting as presented. The motion carried unanimously.

3. Staff Report

- Statistics – Human Services – 341 individuals which had 897 family members total. Youth Services – 108 cases on going, 332 people for the Therapy piece; Program piece has 419 family members total.
- The Move – we are moving 11/24/08. Public Works will begin moving the office on the 17th. The office will be “shut down” for therapy from the 20th to the 28th. Energy appointments will be seen up to the 24th. The week of Thanksgiving was chosen for the move because there are fewer appointments that week. However, there is still Thanksgiving Food Baskets. A conference table and chairs is still needed for the Conference Room in the new building, which the City should supply.
- The Thanks for Giving Food Drive is at Wasson Field the 14, 15, and 16th. There are 50 baskets from the Cub Scouts, 45 from the Knights of Columbus, 25 from the American Legion and 20 from United Way.
- CDBG (Block Grant) – A motion was made by Kecko, seconded by Johnson for the resolution to be signed allowing Lisa to sign the grant. The motion carried unanimously.
- Energy Program – the office is inundated with calls and appointments. The office is overbooked and can not accommodate those people heating with oil who need appointments before December. The first oil deliveries are 11/4/08. Lisa contacted TEAM because extra funding was received from the State and Human Services will be receiving approximately \$4,500.00 for another part time position for 25-30 hours per week for the next 10 weeks. Lisa interviewed a woman who was referred to her and was actually filling in part time in another City Department and she began training at TEAM this morning. She will shadow Cheryl until the move to the new building due to the computer situation and she will then begin processing applications.

- A hand out was distributed regarding Youth Services prevention based programming. Lisa met with Marcia Winters and Pam Staneski from the Board of Education regarding the Drug Initiative they are working on and put together this hand out.
- The budget process has begun. Lisa is requesting the same amount of funding as last year with no increases except she is asking for a restoration of half of the amount that was cut from the Youth Services account in order to make the current position full time with benefits. Funding is still going to be a huge issue with expenses increasing; wages, insurance, postage, mileage, etc. and she tried to respect the current fiscal situation.

4. Financial Report

The financial report was reviewed. A motion was made by Johnson, seconded by Ferguson to accept the report as presented. The motion carried unanimously.

The next meeting will be at the new building on 12/5/08 at 8:30 a.m.

There being no further discussion, the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko, Recording
Secretary