

Minutes of the Human Services Board of Director's meeting of October 09, 2013.

1. Roll Call

Present: Kitty Nelson, Diane Candido, Rev. Duetzmann, Gary Johnson, MaryLou Kecko and Sue Stango.

Absent: Alan Chapin and Donna Nunno.

Also Present: Lisa Diamond-Graham and Melissa Dubiel.

Nelson called the meeting to order at 5:30 p.m.

2. Minutes

Rev. Duetzmann noted the misspelling of his name in the minutes. A motion was made by Johnson, seconded by Rev. Duetzmann to accept the minutes of the July meeting as amended. The motion carried unanimously.

3. Staff Report

It has been incredibly busy with the start of the school year and the beginning of the Energy Assistance Program.

There have been 53 Intakes for Energy this month, 31 for Rent Rebate and 55 for Case Management on the Human Services side for a total of 276 people in the household. For Storm Sandy; there are 7 cases that Human Services is providing Case Management for and 9 that are being served as a resource for, for a total of 32 people.

There are a lot of new programs and initiatives going on. 627 people participated in the program piece for Youth and Family Services. 12 Programs are being run at The Academy that are Groups, Enrichment and Support Programs. At the Boys and Girls Club, Youth and Family Services is now offering an Art Therapy Program, a Yoga Therapy Program and the Team Building and Tutoring Programs. The Superflex Program will begin this week at Calf Pen and a Social Drama group will begin next week at Pumpkin Delight.

A \$1,500.00 grant has been received from the United Way for the Improvisations Program that Sean and Christie will be resurrecting. Lisa reported last month that they had presented to the Community Impact Committee and are very grateful for their generosity.

A Thank You note was read that was from the Outreach Workers for the Boards' donation for the food cards. Shop Rite gave a discount making it possible to purchase \$1,050.00 in gift cards. A story was read that was from a recipient that was very appreciative of the assistance and support that they received.

Sean and Anna have begun to put together a presentation and approach all the service organizations to create a fund. They have talked to the Elk's and will be speaking to the Kiwanis shortly. They decided to try to create a general fund that will encompass utilities, rent assistance, food and clothing. Lisa spoke to Gary Johnson about United Way serving as the fiduciary if people wish to donate and need a non profit to do so. Nelson reported that the

Kiwanis has committed to \$10,000.00 to \$15,000.00 for a van for the Boys and Girls Club and they are fundraising for the balance. Lisa stated that she spoke with the Kiwanis regarding donations and an Outreach Worker will be following up with this.

The Salvation Army Service Unit – historically both Outreach Workers have been on this unit; when Lisa submitted Sean's name to replace Hillary this was rejected. Lisa wrote to Peggy Kelly and has not received a response. When Melissa was placed on this unit, she was the third person on. It makes more sense for an Outreach Worker to serve than the Secretary/Bookkeeper. Lisa is not aware of a limit to the total amount of people that can serve on a service unit. The Executive Director has always made the call of who will represent the Agency, not the voluntary Chair of the MSA Service unit. After some discussion, Nelson stated that she doesn't think this should be a board issue but rather the Directors' to make decisions for the department.

Rev. Duetzmann asked Erica about training that was attended yesterday. Erica stated that she was present as a member of the public and not as an employee. Rev. Duetzmann stated that as a committee member he was looking for input. Kitty stated that per the City Attorney, Erica is staff and must respond to a board member. Erica stated that she will ask her attorney about this.

4. Financial Report

The report was reviewed. A motion was made by Johnson, seconded by Rev. Duetzmann to accept the report as presented and carried unanimously.

Rev. Duetzmann reported that he is getting ready for the Thanksgiving Service and that the donations would go to the Energy Program as well as food donations for the Holidays and he anticipated a large turnout. He asked who this should be sent to. Lisa responded that it should be sent to her.

A motion was made by Rev. Duetzmann, seconded by Johnson to enter into Executive Session to discuss a Personnel matter at 5:50 p.m. The motion carried unanimously. Lisa Diamond-Graham was asked to stay.

The board came out of Executive Session at 6:10 p.m.

There being no further business to discuss, the meeting adjourned at 6:10 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko,
Recording Secretary