

1. Roll Call

Present: Diane Candido, Alan Chapin, Rev. Deutzmann, Paul Geer, Gary Johnson, Kitty Nelson, Donna Nunno and Sue Stango.

Absent: MaryLou Kecko.

Also Present: Lisa Diamond Graham, Melissa Dubiel, Ross DeLeonardo and Aldermen Bob Nunno and Dan German.

Nelson called the meeting to order at 5:30 p.m.

2. Minutes

A motion was made by Johnson, seconded by Candido to accept the minutes of the previous meeting as presented and carried unanimously.

3. Staff Report

- After the last meeting, Lisa met with staff to discuss reporting statistics. There are many different ways stats are reported currently. Funding sources all require different methods of reporting; one for the State Dept. of Education, one for the Department of Social Services, one for FEMA, one for the Neighbor to Neighbor Grant, one to the City and one to the Board. Some individuals and families use multiple services. To create yet another way of reporting specifically for the board doesn't make sense. The plan is to review programs again and to try to shed some light on them in greater detail for board members. Also, staff will present services at meetings.
- Lisa met with staff, as the board requested, to update them on the discussions of the possible changes. This was met with much anxiety regarding security of positions. They were assured that she as well as the Board were supportive of their efforts.
- Tomorrow night is the Board of Aldermen budget hearing. Sue Stango and Christie prepared an amazing power point presentation which will be used for this.
- This Saturday, 4/14/12, is the joint event with the Boys and Girls Club, "Spring Together" from 10am to 1pm.
- Nelson presented Ross DeLeonardo with a plaque in appreciation for his years of service on the Board.

4. Fiscal Report

The financial report was reviewed. It was reviewed that a third page was added that reflects the revenue from therapy and the reserve account. A motion was made by Johnson, seconded by Chapin to accept the financial report as presented. The motion carried unanimously.

5. Old Business

Reporting statistics – Lisa reported that there were 129 Case Management appointments with multiple referrals. Appointments have become more complex and more assistance is needed than what the original appointment was for. (Assistance in working with utility companies, assistance in applying for other services; food stamps, Title IXX, etc.) Geer stated that he

would like statistics on actual services rendered and not referrals for use to justify with the Board of Aldermen, etc. and feels this would be powerful and he would like a solution. A discussion followed regarding statistics reported and services rendered. Lisa reviewed that the Director's job is to assess needs and services by having weekly staff meetings where staff presents programs, Lisa researches these to determine if they are viable. The Board's position is to advise regarding community needs; not making decisions on programs. Geer stated that if staff is overworked and in need of help then solutions should be sought. Lisa stated that she would like the board to advocate for the agency in the community by going to the Aldermen, the Rotary, etc. regarding donations and funding. Geer stated that he is looking for as much information as possible in order to be able to be an advocate. Rev. Deutzmann stated that he as a board member has helped the agency by finding resources to assist programs/clients.

Rev. Deutzmann's board status – Lisa called the Mayor's office and spoke to the Mayor's Assistant to look into this. Melissa called the City Clerk's Office and it is fairly certain that it is in the Charter that board members must be Milford residents. Per discussion with the Mayor the thought was that Rev. Deutzmann could serve in some capacity. Rev. Deutzmann stated that he spoke to the Mayor and he has been on the board for years and letters of appointment, etc. have always been sent to his home address and he thought he was all set. Lisa stated that the City Charter is on line and it does seem that board members must be Milford residents but it is also a distinct process to remove a sworn in board member. Geer stated that the board has done its due diligence and suggested waiting to hear back from the Mayor.

Assessment forms – were distributed and reviewed. Rev. Deutzmann stated that input he has received from recipients of services has been very good.

The second Neighbor to Neighbor grant has been received in the amount of \$5,000.00 and \$10,000.00 for a total of \$15,000.00. The input was that the grant was written extremely well and the full amount has been granted. Lisa and Melissa wrote the grant.

Roberts Rules of Order – Melissa looked this up on line and sent everyone the link. A motion was made by Candido, seconded by Nunno to purchase Roberts Rules of Order. The motion carried unanimously. Geer asked if minutes were submitted in a timely manner on the website and submitted the Freedom of Information Rules and discussed the process.

Ross DeLeonardo reviewed the history of the board and the many changes over the years and suggested that maybe reporting hours of service may have more of an impact. He further stated that there have been good Director's over the years.

There being no further business to discuss, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Lisa Streit

MaryLou Kecko, Recording
Secretary