

Minutes of the Human Services Board of Directors meeting of April 9, 2008.

1. Roll Call

Present: Kitty Nelson, Alan Chapin, Ray Ferguson, Rev. Osmun, Ross DeLeonardo and Diane Candido.

Absent: MaryLou Kecko and Gary Johnson.
Nelson called the meeting to order at 5:40 p.m.

2. Minutes

A motion was made by Rev. Osmun, seconded by Chapin to accept the minutes of the previous meeting as presented. The motion carried unanimously.

3. Staff Report

- Human Services served 151 individuals equaling 337 family members; Youth and Family Services had 106 cases equaling 355 people; Programs served 214 family members.
- There was a walk through of the new building. It is beautiful; there were some minor issues with outlets, etc. Some issues with the phone and computer lines still need to be addressed. There have been no responses yet to the letters for donations for furniture.
- This week staff went to New Haven and attended the training for FEMA funds. Lisa also attended the Board of Aldermen meeting on Monday seeking approval to accept the funds. This is on the agenda in Old Business.
- The Energy Program will be ending on May 1st; but shut offs can be seen up to May 15th. The Rental Rebate Program will begin on May 15th.
- Lindsey and Sean presented the therapy and program services to the Board of Education and Nurses on their Professional Development Day to about 50 staff people. Since then, intakes have picked up rather dramatically.
- Lisa and Mindy went to SCSU and presented Human Services at their Intern Fair this month. There were many interested prospective Interns for next Fall. Some have already set up appointments for interviews. The same day Lisa, Lindsey and Mindy went to Quinnipiac University to present Human Services to a few of their professors who are in charge of their Human Service concentration for their Internship Placement Program. Both Lindsey and Lisa are graduates of the University. Current Interns have been integrated to the Human Service aspect as well; assisting with energy appointments, etc.

4. Financial Report

The financial report was reviewed. A new system will be created come 7/1/08. It has been a transition in bookkeeping systems. Melissa was present to review this and has sought input from other City Departments that will make this transition a

smooth one. A motion was made by DeLeonardo, seconded by Ferguson to approve the report as presented. The motion carried unanimously.

5. New Business

- a. Board members submitted email addresses to update the member directory.

6. Old Business

- FEMA funding training – the outcome is that in order to receive future funding they are looking for matching or greater funds.

There being no further business to discuss, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko, Secretary