

**Milford Public Library
Board of Directors
Regular Meeting
December 5, 2018**

Board Vice President, Mrs. Amanda Kemp, called the regular meeting of the Board of Directors to order at 7:30 p.m., December 5, 2018.

Present	Excused	Absent
Mrs. Kemp	Mrs. Wanosky	
Mrs. Creedon	Ms. D'Anna	
Mrs. Oliver	Alderman Smith	
Mrs. Zabinski	Alderman Grant	
Mrs. Piselli		
Ms. Uchaczyk		
Ms. Angeli		
Ms. Bringardner		

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from November 7, 2018. Moved and seconded by Mrs. Creedon, Mrs. Oliver. Motion passed.

Secretary's Report: Mrs. Creedon denoted a check was sent to the Goodspeed Opera House in memory of Mr. Wanosky. Goodspeed will mail a letter of receipt to the library, as well as Mrs. Wanosky. Recognition of our donation will be placed in their program in 2019. Ms. Angeli requested a congratulatory letter be sent to a staff member for completion of a MLIS degree.

Treasurer's Report: None.

President's Report: Mrs. Kemp read a letter from Mrs. Wanosky expressing thanks for the donation to the Goodspeed Opera House in memory of her late husband. Additionally, she expressed interest in speaking with the Friends of the Milford Library regarding the issue of major fundraising and donor wall project.

Technology Sub-Committee: Ms. Angeli reported there are no PC issues, the 2 replacement self-check machines will be installed on 12/6 and we have sufficient supplies for the Brain Station. A discussion ensued on Brain Station staffing and Lego® league.

Policy Committee: Mrs. Oliver distributed copies of the MPL General Rules & Regulations Policy, adopted 9/3/15. The smoking ban was revisited by the city attorney. We were advised to retain the language in the general policy, to post no-smoking signs (similar to Parks Department) and procedurally notify patrons of the new rules.

Space Utilization Committee: Ms. Angeli announced the construction grant proposal before the State Bond Commission has been moved from 12/7 to 12/11. There will be a photo opportunity on Tuesday, 12/11 at 10:30 legislative office at the state capital, if anyone is interested in attending. A space utilization meeting with Mr. Saley has been scheduled for January 3. An additional meeting of the Committee will be scheduled between 12/11 and 1/3 to create a meeting agenda.

Donor Wall Committee: None.

Director's Report: Ms. Angeli reviewed her report submitted 12/5/18 and added:

- Our A Christmas Carol program on December 2 was phenomenal and well attended.
- Local author, Thomas Fatone discussed his book at a program on 12/4

Friends of the Library Report: Ms. Bringardner reminded everyone of the 2018 Holiday Book Sale scheduled for Friday, December 7, 1 p.m. – 5 p.m. and Saturday, December 8, 10 a.m. – 3 p.m. MPL brand merchandise will also be sold. Foran High School students will serve as volunteers for packing/unpacking.

Old Business: None.

New Business:

- 2019 Library Calendar vote was tabled; we have not yet received the official City calendar
- Expiration of Terms for certain board members are forthcoming; please respond with your intention

Motion to adjourn: 8:03 p.m. Vote was unanimous. Motion carried.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board