

**Milford Public Library
Board of Directors
Regular Meeting
May 2, 2018
(DRAFT)**

Board President, Mrs. Linda Wanosky, called the regular meeting of the Board of Directors to order at 7:35 p.m., May 2, 2018.

Present	Excused	Absent
Mrs. Wanosky	Mrs. Oliver	
Mrs. Kemp	Alderman Smith	
Mrs. Creedon	Alderman Grant	
Ms. D'Anna		
Mr. Barnett		
Mrs. Zabinski		
Mrs. Piselli		
Ms. Uchaczyk		
Ms. Angeli		

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from April 4, 2018. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Motion passed.

Secretary's Report: None.

Treasurer's Report: Ms. D'Anna, read the following transfer:

- **From** Computer, Other **to** Computer \$130

A discussion ensued regarding financials (general questions, report format, fiscal year end, new financial system (MUNIS) phase in, encumbrances).

President's Report: None.

Technology Sub-Committee: Ms. Angeli noted that the new PCs have been ordered. Additionally, two public PCs are not working.

Policy Committee: None.

Space Utilization Committee: Mr. Barnett reiterated that a meeting will be scheduled with Chris Saley, Public Works, for a status update in order to plan next steps. Ms. Angeli announced the

CDBG grant, for public bathroom renovations, was revamped and sent out to bid on May 2. A mandatory walk through is scheduled for May 8; bid closing on May 17, and construction to commence June 15 (target date). A discussion ensued on final drawings, design, prevailing wage and signage.

Donor Wall Committee: None.

Strategic Planning Committee: Ms. Angeli reported there was a work group meeting that yielded final goals and measurement of progress towards goals (quantifiers). The five goals are supporting community engagement, satisfying curiosity and stimulating imagination, foster informed citizens, facilitate creation and collaboration, and promoting childhood literacy. An all-staff meeting will be held on Friday, May 11 to discuss specific activities to meet those goals. A discussion ensued regarding the Advisory Committee and document distribution/publication.

Director's Report: Ms. Angeli reviewed her report submitted 5/2/18 and added:

- Milford Mirror Editor, Jill Dion was invited to the library and presented with her award for News Media

The Board congratulated Ms. Angeli on winning the CLA Supporter of Support Staff award. A discussion ensued regarding library statistics reporting.

Friends of the Library Report: Ms. Uchaczyk made the following announcements:

- The high school book awards ceremony was held on April 25
- Bigelow Tea gave a presentation at the April 6 Friday with Friends event; Matilda Dumbrill, author, will present on Friday, May 4
- Party in the Stacks planning is progressing; Brian Smith will serve as host.
- A book sale is scheduled for May 11 – 12
- FOML is in planning stage to collaborate with Walnut Beach Farmers' Market this season
- Samples of library-branded merchandise are in for final selection

Discussion of Library Board/Friends of Library collaboration ensued.

Old Business: Mrs. Creedon inquired about prior lease agreements for utilizing the Woodmont Borough Library meeting space. Mrs. Wanosky agreed to investigate.

New Business: None.

After unanimous vote, the Board adjourned to executive session at 8:40 p.m. President Wanosky reconvened the meeting in public session at 9:00 p.m.

Motion to adjourn: 9:00 p.m. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Motion carried.