

**Milford Public Library
Board of Directors
Regular Meeting
April 4, 2018
(DRAFT)**

Board Vice President, Mrs. Amanda Kemp, called the regular meeting of the Board of Directors to order at 7:35 p.m., March 14, 2018.

Present	Excused	Absent
Mrs. Kemp	Mrs. Wanosky	
Mrs. Creedon	Mr. Barnett	
Ms. D'Anna	Mrs. Oliver	
Mrs. Zabinski	Alderman Smith	
Mrs. Piselli	Alderman Grant	
Ms. Uchaczyk		
Ms. Angeli		

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from March 14, 2018. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Motion passed.

Secretary's Report: None.

Treasurer's Report: Ms. D'Anna, read the following transfer:

- **From** (Passport) Unallocated Contingency **to** Office Supplies \$600

President's Report: None.

Technology Sub-Committee: Ms. Angeli noted we have increased the ordered amount of new PCs from 8 to 10.

Policy Committee: Ms. Angeli distributed a copy of the Library policies flow chart. Ms. Angeli suggested meeting to highlight the policies (including Mission Statement) that are pending or past due. (To be determined upon Mrs. Oliver's return.)

Space Utilization Committee: Ms. Angeli announced that the adult bathroom renovations, scheduled for May, will be delayed. She will meet on April 5 with a representative from Community Development and the architectural firm to discuss next steps. A discussion ensued on the bid process, the State grant and a timeline for the next committee meeting. Ms. Angeli denoted upcoming meeting days for the Strategic Plan Workgroup (April 6, April 20).

Donor Wall Committee: None. Ms. Angeli reiterated the City is transitioning to a new financial system therefore delaying a meeting date. A motion was made, Mrs. Zabinski, Mrs. Piselli, to approve up to \$3000 from the gift fund to purchase new furniture to update the Young Adult area. The motion passed with 5 in favor and one against.

Strategic Planning Committee: Ms. Angeli spoke with Maxine Bleiweis & Associates today. At the April 6 workgroup meeting, attendees will firm up priorities and begin discussion on objectives ahead of the April 20 meeting.

Director's Report: Ms. Angeli reviewed her report submitted 4/4/18 and added:

- DeliverIt is working well—delivery issues are usually weather related
- One City, One Story will commence in the fall; book announcement in early May

Ms. Angeli distributed copies of the updated Library organizational Chart. Discussion ensued on Brain Station personnel, supplies and hours.

Friends of the Library Report: Ms. Uchaczyk made the following announcements:

- The FOML Board meeting is next week
- Party in the Stacks planning is progressing; the committee is working on the theme and games.
- A book sale is scheduled for May 11 – 12

Ms. Angeli announced the FOML has chosen to sell MPL branded merchandise (tote bags, mugs, etc.) here at the Library

Old Business: None.

New Business:

Public Printing Fees – Ms. Angeli reported we voted on the increase in March. However, it cannot take place until we can get the printer software configured for the new amount.

Motion to adjourn: 8:20 p.m. Moved and seconded by Ms. D'Anna, Mrs. Creedon. Motion carried.