

**Milford Public Library
Board of Directors
Regular Meeting
February 7, 2018**

Board President, Mrs. Linda Wanosky, called the regular meeting of the Board of Directors to order at 7:35 p.m., February 7, 2018.

Present	Excused	Absent
Mrs. Wanosky	Ms. D'Anna	
Mrs. Creedon	Mrs. Piselli	
Mr. Barnett		
Mrs. Oliver		
Mrs. Zabinski		
Mrs. Kemp		
Alderman Smith		
Alderman Grant		
Ms. Angeli		

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from November 1, 2017. Moved and seconded by Mrs. Oliver, Mrs. Zabinski. Motion passed.

Secretary's Report: A thank-you note was sent to Stonebridge restaurant for their assistance with the Peter Vita reception, by Mrs. Wanosky. Additionally, thank-you letters will be sent to former Board members Mrs. Connie Gaynor and Doctor Telka diFate.

Treasurer's Report: Ms. Angeli, in Ms. D'Anna's absence, read the following transfers:

- **From** Book Supplies **to** Printing & Binding \$5000
- **From** Computer Software **to** Office Equipment Rental \$1200

A discussion ensued on borrowing, purchasing and promoting of music CDs.

President's Report: None.

Technology Sub-Committee: Ms. Angeli reported one public PC is down; we have new PCs ordered to replace non-working, and/or older staff and public PCs.

Policy Committee: Ms. Angeli distributed our new procedure for book and media donations and noted it is not a change to the policy.

Space Utilization Committee: Mr. Barnett proposed a meeting for Wednesday, February 21, followed by a subsequent meeting with Public Works in attendance. Ms. Angeli reported on the status of the CDBG grant, State Construction Grant and new roof project. A discussion ensued on construction timelines, conceptual drawings and priorities regarding the State Grant.

Donor Wall Committee: A discussion ensued regarding setting a meeting date with Finance and the City Attorney's office.

Strategic Planning Committee: Ms. Angeli announced MB&A have met with the 4 focus groups; conducted 1on1 interviews; presented to staff on 2/2, and will be interviewing staff on 2/9. The public survey received approximately 570 responses. The first advisory council meeting will be held on 2/8. We are currently on track.

Director's Report: Ms. Angeli reviewed her reports submitted 1/3/18 and 2/7/18. The civil service exam for the Library Assistant position is scheduled for 2/9. We added an additional seasonal/temporary position, in anticipation of extended time out of several staff members.

Friends of the Library Report: Ms. Angeli distributed vouchers for the FOML Barnes & Noble Book Fair (2/10–2/15). Mrs. Wanosky thanked Board members who attended the FOML Thank-You Party on 1/28. It was a lovely affair and very well attended.

Old Business: None.

New Business:

Election of Board Officers – Motion to nominate Mrs. Kemp as the new Vice President. Moved and seconded by Mr. Barnett, Mrs. Zabinski. Motion passed unanimously. Motion made to cast a single ballot for the election of standing officers, for one year. Moved and seconded by Mr. Barnett, Mrs. Zabinski. Vote was unanimous. Motion carried.

2018 Library Board Meeting Calendar – Motion to accept proposed calendar for 2018. Moved and seconded by Mrs. Creedon, Mr. Barnett. Vote was unanimous. Motion carried.

2018 Library Calendar – The Board agreed to no change to the calendar as presented at the November 1, 2017 meeting.

Printing Costs – Motion to pay public printer expenses (Envisionware) from Fund 10 Fines & Fees. Moved and seconded by Mrs. Creedon, Mr. Barnett. Vote was unanimous. Motion carried. Ms. Angeli will provide statistics on color vs. black printing at our March meeting.

Motion to adjourn: 8:49 p.m. Vote was unanimous. Motion carried.

Respectfully submitted,

Deirdre Thomas
Clerk to the Board