

Minutes of the Regular and Organizational Meeting of the Inland Wetlands Agency on January 07, 2009.

**A. Roll Call**

Present: Barbara Bell, John Higgins, Joel Levitz, Lynne McNamee, Steve Munson, Jim Richard and Phil Fulco.

Absent: Allan Cegan, Jim Connors, Ken Cowden and John Ludtke.

Streit called the meeting to order at 7:30 p.m. and deemed Bell the voting alternate.

**B. Organizational Meeting**

Streit called for nominations for **Chairman**: A motion was made by Levitz, seconded by Richard to nominate Fulco Chairman. There being no further nominations, they were closed. Streit cast one vote deeming **Fulco** Chairman.

Fulco called for nominations for **Vice Chairman**: A motion was made by Levitz, seconded by Munson to nominate McNamee Vice Chairman. There being no further nominations, they were closed. Streit cast one vote deeming **McNamee** Vice Chairman.

Fulco called for nominations for **Parliamentarian**: A motion was made by Munson, seconded by McNamee to nominate Levitz Parliamentarian. There being no further nominations, they were closed. Streit cast one vote deeming **Levitz** Parliamentarian. Levitz accepted this position but stated he would turn this over to Ludtke upon his return to the board.

A motion was made by Levitz, seconded by McNamee that the Compliance Officer acts as the Designated Agent for the Agency. The motion carried unanimously. MaryRose's resume is on file in the Agency office.

**C. Public Comments**

None.

**D. Minutes**

A motion was made by Levitz, seconded by Munson to accept the minutes of 12/17/08 as presented. The motion carried unanimously.

**E. Staff Report**

- MaryRose introduced and welcomed new member John Higgins and congratulated the Chair, Vice-Chair and Parliamentarian.
- The meeting schedule for 2009 was distributed.
- The Subcommittee assignment form was distributed and board members were asked to review this and update their contact information.
- A synopsis of the Commissioners' experience was reviewed and board members were asked to update the information as needed and return it to the office.

**G. Chairman's Report**

- Fulco reviewed the Ethics Policy and Conflict of Interest guidelines. There is to be no exparte communications. There is open communication with the IWA office and he encouraged all board members to ask questions.

The next regular meeting will be on 1/21/09.

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Lisa Streit

These minutes have not been accepted or approved.