

## **Milford Harbor Management Commission**

May 21, 2020

### **Board Members, Liaisons & Staff Present:**

Robert Brennan, Chairman  
Ray Oliver, Vice Chairman  
Nancy Bennett, Secretary  
Joseph Gilbert  
Raymond Kirmaier  
Dora Kubek  
Robert Pacelli  
Bruce Kurlya, Harbormaster  
Lee Henchman, Deputy Harbormaster  
James Donegan, Operations Director

Also present: *None*

### **Board Members, Liaisons & Staff Absent:**

James Beard  
John Nevin  
Raymond Vitali, Board of Alderman  
Gregory Harla, Board of Alderman

R. Brennan, Chairman called the meeting to order at 7:00 pm.

### **Consideration of the minutes of the regular meeting of April 16, 2020**

*R. Oliver made a motion to approve the April 16, 2020 minutes with R. Pacelli seconding the motion. The motion carried unanimously. It was noted by the recording secretary that James Beard said he was unable to make a connection to the last meeting. A correction to remove him as present will be made. The motion carried unanimously.*

**Public Comments:** *None*

### **Chairman's Report**—R. Brennan

- Spoke with Mayor regarding the items he had Bev emailed to everyone
- Feedback from J. Nash, Community Development regarding the Tiki Boat. The cost is \$3,200 and the City will sponsor ½ of that through the economic plan, we just need to get him a contract.

### **Director's Report**—James Donegan

- Two and half weeks in position, worked with Ray Swift on the system and operations, docks are in, grounds are looking good, the baskets are up over the bridge which is paid for by the Oyster Festival committee. Seasonal staff is back. No wake buoys went in.
- Went over financials/accounting with Bev and training a bit on system
- Reservations this weekend, some lost and then about ½ filled up again, so decent number for first weekend.
- Corona virus policies to Operate Safety from DEEP, DECB and City are broken into 3 parts:
  - Staffing – what they need to do for social distance, masks, hand washing procedures, cleaning equipment
  - Buildings – staff only in dock office, working from the window, one person per shift in dock office – surfaces wiped down, radios cleaned after use. Building will remain closed

for showers and heads – advises people when the call regarding reservations, no one has issue so far

- Working with guests regarding items within property being open/closed like patio areas for barbecues and keeping to no more than 5 in group, social distancing policies.

R. Oliver suggested the policies be posted on the property. J. Donegan will put some posters from the CDC/State on the property. R. Brennan questioned the kids helping the boats land, for which Mr. Donegan explained they have masks and are at least 6 ft away. N. Bennett explained she sees no problem with this.

*N. Bennett made a motion to approve the outlined 3 parts, with D. Kubek seconding the motion. The motion carried unanimously.*

- Discussion regarding pump out at landing and some PVC needing replacement. N. Bennett will get J. Donegan the information regarding refunds from Federal funds administered by State DEEP

#### **Harbormaster's Report-B. Kurlya**

- He obtained copy of the grant with the proposed allocations, not approved yet and still has to go for bonding. We did not get anything, however, Representative Maroney put in a request to finish Founders Walk for 2 million.
- They foreclosed on the abandoned boat and have the title, and will put it out for auction
- Army Core dredging is plotting along.
- Tiki boat, contacted Toni Weeks about insurance
- R. Oliver added that he needs to get in touch with Steven Johnson about the sign being returned to the Gulf Street bridge, ie. Wildlife area, no Jet Skis..... He explained that we could help with a boat to get the sign up, and he will see if Public Works can make it.

#### **Deputy Harbormaster's Report -L. Henchman**

- Everyone is paid except for 2 stragglers – got 3 new sailboats – deep water full, 4-5 open in the shallow area. All good.

#### **Permit Reviews– R. Brennan - None**

#### **Report of Standing Committees**

Lisman Landing(Ray Oliver, John Nevin)–None

Finance(Bob Brennan, Nancy Bennett) – J. Donegan

*Checking \$ 59,073.70*

*Savings \$ 270,828.70*

*Total \$ 329,901.88*

R. Brennan requested that J. Donegan report on the Revenue each month to the Commission members before the meeting, so they can discuss at meeting.

Nominating Committee(James Beard, Ray Oliver)– None

Harbor & Mooring(Robert Pacelli, Bob Brennan)-None

Housatonic(Raymond Kirmaier, Dora Kubek) – None

Amendments(James Beard, Ray Oliver) - None

**Correspondence: None**

**Old Business:**

Channel and Anchorage Dredging– *None*  
Ct. Port Authority– SHIPPS Grant – *None*  
Shellfishing -*None*  
Submarine –*None*

**New Business:** *None*

**Liaisons-Stratford** – *None*

**Alderman**–*None*

**Planning & Zoning** - *None*

**Motion to Adjourn**

D. Kubek made a motion to adjourn at 7:29 pm seconded by R. Oliver and carried unanimously. The meeting closed at 7:29 pm.

Beverly A. Hayes  
Recorder