

Milford Harbor Management Commission
December 9, 2021

Board Members, Liaisons and Staff Present:

Robert Brennan, Chairman
Ray Oliver, Vice Chairman
Nancy Bennett, Secretary
Jim Beard
Raymond Kirmaier
John Nevin
Bruce Kuryla, Harbormaster
Lee Henschman, Deputy Harbormaster
James Donegan, Operations Director

Board Members, Liaisons & Staff Absent:

Joseph Gilbert
Dora Kubek
Gregory Harla, Board of Aldermen
Raymond Vitali, Board of Aldermen

Chairman Brennan called the Zoom meeting to order at 7:00 PM.

Consideration of the minutes of the regular Meeting of November 18, 2021

A motion was made by J. Nevin and seconded by R. Oliver to approve the minutes of November 18, 2021. The motion passed unanimously.

Public Comments: None

Chairman's Report: Robert Brennan

- Spoke with Mayor about in -person meetings but will have to move to Parson's Conference Room. *Motion by J. Nevin seconded by N. Bennett to continue holding meetings via ZOOM. The motion carried unanimously. They will look into in person meetings in the Spring.*
- Harbor Commission Member replacement. Asked Mayor to move R. Kirmaier from a alternate to a full member and replace the alternate. The Mayor informed him of a list he has, however, it appears the Mayor will make the decision of the replacement. *Later in the meeting J. Beard made a motion seconded by N. Bennett to raise R. Kirmaier from an alternate to a full member, mainly because of his dedication and commitment to the Commission. The motion carried unanimously. The chairman was asked to send a letter to Mayor Blake recommending Ray Kirmaier to move from alternate to full commission member for the balance of the open position.*
- EDO is working on the sidewalks at the landing and it is going to be impressive.

- J. Nash from Community Development has spoken with him about a paddleboat with a bar is in need of dock space, and the boat is larger than the proposed Tiki Boat.
- Milford Rotary inquired of J. Donegan the use of the Landing for the Annual Lobster Bake. He asked that they provide to him details of numbers of crowd and what they will need. Discussion ensued about the use of the Pavilion behind the Library or at Walnut Beach especially if there will be a large crowd.

Directors Report: James Donegan

- Walkway & patio project is being constructed by EDO, with 90 pallets of pavers delivered. They are starting at the garage and working out. This will transform everything.
- Met with Mayor and Finance Director to go over the budget for fiscal year 2022-2023. Increases to Seasonal Wages due to increased activity and the phase increases to the minimum wages. Some grounds maintenance had some small increases. He discussed reduction of the electricity costs by making changes in charges to fees for electrical services and LED lighting.
- Dinghy boat construction and other improvements at the ramp will go out to bid, so have to get Specifications ready.
- Renewals & reservations will begin at midnight on New Year's Eve for Dockwa. These will include the dinghy and kayak rack reservations. He will send out an email to all from last summer letting them know that they can reserve their spaces at that time. He also includes a list of events/holidays in the email and also puts them in Dockwa.
- Finalizing marketing items, ads for the Landing.
- To honor the history of Milford, the Downtown Business Association and The Milford Arts Council are teaming up to create a lobster trap Christmas tree that will be fashioned with artistic buoy's created by people. The tree will be placed at Milford Landing.
- Outboard – N. Bennet inquired about the health of the outboard. J. Donegan explained that it may need replacement soon adding that he had to assist someone coming into Landing. *J. Beard made a motion to for the replacement of the engine with a 60 HP due to safety response items with J. Nevin seconding the motion. The motion carried unanimously. L. Henchman added that the cost is approximately \$5,000.*

Harbormaster Report: Bruce Kuryla – *None*

Deputy Harbormaster Report: Lee Henchman

- He will send out an email reminding of the upcoming policy to register with Dockwa.
- There are 4 people on the waiting list for a mooring.
- Devon Bridge project looks to be starting in April and will impact the channel reducing it to half.

Permit Reviews: *None*

Report of Standing Committees:

Lisman Landing: - None

Finance: James Donegan – Monthly financials were discussed.

Checking:	\$ 127,343.78
Savings:	<u>\$ 271,273.80</u>
Total:	\$ 398,616.98

Nominating: None

Harbor and Mooring: None

Housatonic: None

Amendments: None

Correspondence: J. Donegan

Old Business:

20 Rogers Avenue – R. Brennan explained he is waiting for Laydon to apply to Planning & Zoning. In meantime he received some permits for electrical, shed and launching ramp he will scan and email to Board member. Discussion ensued regarding photos depicting the elevation of the gravel 1 – 1 ½ ft. below the bulkhead so gravel has been added, but not sure when and by who. Kevin Zawoy from DEEP will be revisiting the site.

Channel and Dredging- B. Kurlya –

Port Authority and SHIPS GRANT: B. Kuryla –

Shell fishing: R. Oliver – will reach out to Dave Carey regarding the University of CT study on natural oyster beds and the status.

Memorial Plaques - J. Donegan – *None*

New Projects: *None*

New Business: *None*

Liaisons: Stratford- *None*

Alderman – *None*

Adjourn:

J. Beard made a motion to adjourn at 7:46 pm seconded by N. Bennett. The motion carried unanimously.

Respectfully submitted,

Beverly Hayes

Recorder