

Milford Harbor Management Commission

December 10, 2020

Board Members, Liaisons & Staff Present:

Robert Brennan, Chairman
Ray Oliver, Vice Chairman
Nancy Bennett, Secretary
James Beard
Raymond Kirmaier
Dora Kubek
John Nevin
Robert Pacelli
Bruce Kuryla, Harbormaster
Lee Henschman, Deputy Harbormaster
James Donegan, Operations Director

Also present:

Gregory Harla, Board of Alderman

Board Members, Liaisons & Staff Absent:

Joseph Gilbert
Raymond Vitali, Board of Alderman

R. Brennan, Chairman called the meeting to order at 7:00 pm.

Consideration of the minutes of the regular meeting of November 19, 2020

J. Nevin made a motion to approve the November 19, 2020 minutes with R. Oliver seconding the motion. The motion carried unanimously

Public Comments: *None*

Chairman's Report—R. Brennan

- Chairman informed the Commission there will be an Executive Session near the end of meeting
- He spoke with the Mayor about member's reappointments

Director's Report – James Donegan

- Busy finish to the end of season. The marina grounds project has been completed for the installation of the security cameras and they will address the grounds for replanting in the spring.
- Budget – met with the Mayor and Finance Director to go over the budget for 2021-2022 and looks identical with little change.
- Security cameras will be scheduled for the installation. There is a week recovery time before it starts overwriting.
- Sent out Mooring Inspection and Quote for Repairs, which he explained to the Commission. Discussion ensued and J. Donegan explained that this is not in the budget and he requests the Commission approval to do a budget transfer which will require Board of Aldermen approval.

A motion was made by R. Oliver to Approve the Quote and the Transfer of Funds to accomplish this. N. Bennett seconded the motion. B. Kuryla suggested that they include a 10% contingency. R. Oliver amended his motion to include the 10% contingency with N. Bennett seconding the motion. The motion carried unanimously.

- Dockwa is moving along – go to website and look up. He is meeting them tomorrow to setup and will be up and running at 12 :01am on January 1, 2021 for reservations.

Harbormaster's Report- B. Kurlya

- Working with J. Donegan on creating their own website and is looking for verbiage for In Town Marina which is rare along Long Island Sound which makes us unique
- Dredging – has been working on a permit for 4 years from the Army Corps and still have nothing.

Deputy Harbormaster's Report - L. Henschman

- Sent out the Housatonic River Mooring Inspection report. He added that he got this out to everybody along with the list of divers for the repairs and he received lots of feedback. There will be lots of work to do this Spring.
- Oyster Boats seem to be staying out of the mooring field.

Permit Reviews – R. Brennan

- Milford Boat Works – Certificate of Permission to replace 448 ft. Of bulkhead 18 inches from the current location. Discussion ensued. J. Nevin made a motion to approve as the project is in conformance with the Harbor Management Plan. The motion was seconded by J. Beard and carried unanimously.
- 20 Rogers Avenue - LWRD License Application Pre-Submission Consultation Form – Project title is Shoreline Stabilization. J. Donegan provided a GIS map of the location of the project. Discussion ensued as they reviewed the Application Summary. The Commission due to concerns that the project is not consistent with the Harbor Management Plan tabled the application on a motion by R. Kirmaier seconded by J. Nevin and carrying unanimously. A Sub-Committee was formed to consist of N. Bennett, R. Oliver & J. Donegan & B. Kurlya to draft a formal response for the Commission to review at the January meeting. In the meantime, J. Donegan will send out a letter with J. Gaucher cc'd, regarding the forming of a sub-committee to review the application.

Report of Standing Committees

Lisman Landing (Ray Oliver, John Nevin)– *None*

Finance (Bob Brennan, Nancy Bennett) – James Donegan

Checking \$ 81,143.22

Savings \$ 271,002.13

Total \$ 352,145.35

Nominating Committee (James Beard, Ray Oliver)– *None*

Harbor & Mooring (Robert Pacelli, Bob Brennan) - *None*

Housatonic (Raymond Kirmaier, Dora Kubek) – *None*

Amendments (James Beard, Ray Oliver) - *None*

Correspondence: *None*

Old Business:

Channel and Anchorage Dredging – *See Harbormaster*

Ct. Port Authority – SHIPPS Grant – B. Kurlya – Next Tuesday will attend meeting

Shellfishing - *None*

Submarine – None

Leases – Executive Session

Memorial Plaques – Memorial Plaques need funding as there is not enough budgeted. He suggested that they transfer the money from the Savings and replace it with any donations received. N. Bennett made a motion to approve the transfer of \$4,000 from the savings with D. Kubek seconding the motion. The motion carried unanimously. Public Relations is needed to promote the memorial plaques as well as championing Milford Landing. J. Beard suggested that J. Donegan reach out to the Chamber of Commerce to help with information for boaters about the City like for example a welcome packet. G. Harla explained the EDC had a concentrated effort to get this to happen, but with COVID they have not moved forward.

New Business:

Executive Session:

R. Pacelli made a motion to add the Executive Session to the Agenda for the purpose of discussion of the leases with J. Nevin seconding the motion. The motion carried unanimously.

R. Oliver made a motion to enter executive session at 8 :14 pm. with J. Nevin seconding the motion. The motion carried unanimously. The following Commission Members were included Chairman R. Brennan, Vice Chairman R. Oliver, Secretary N. Bennett, J. Beard, J. Nevin, R. Pacelli along with Director J. Donegan, Harbormaster B. Kuryla and Deputy Harbormaster L. Henchman.

J. Beard made a motion at 8:29 to exit the Executive Session seconded by N. Bennett and carried unanimously.

Liaisons-Stratford – None

Alderman– None

Planning & Zoning - None

Motion to Adjourn

J. Nevin made a motion to adjourn at 8:30 pm seconded by J. Beard and carried unanimously. The meeting closed at 8:30 pm.

Beverly Hayes
Recorder