

**GOLF COMMISSION
REGULAR MEETING
SEPTEMBER 8, 2021**

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The Golf Commission held their Regular Meeting on Wednesday, September 8, 2021, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order at 6:02 p.m.

I. Roll Call

Commission Members Present

G. Amato
W. Healey
D. Worroll
M. Blake
J. O'Connell
N. Veccharelli
B. Nash

Also Present

R. McNeil, N.E Golf Company
(via telephone)

III. Public Comment

W. Hyatt – 90-D Apple Gardens, Seymour – stated he is here tonight as a former longtime employee of the Orchard Golf Course. He stated he is also here representing the 92 guys who play in leagues at this course. He spoke of the overall deteriorating condition of the course. He stated several holes and sand traps have issues. He also spoke of those holes that are leaking causing puddles. Mr. Hyatt also mentioned a large tree that is broken and is leaning against another tree just waiting to fall and potentially hurt someone.

IV. Consideration of Minutes

Commissioners' O'Connell and Veccharelli made and seconded a motion to approve the minutes of the Regular Meeting held August 11, 2021, as presented. Motion carried unanimously.

V. Chairman's Report

Chairman Amato reported he continues to work with Vice Chairman and the management company as they all adjust to each other. He also stated regarding the comments made during public comments, safety always comes first.

VI. Committee Reports

a) Building and Grounds – Vice Chairman Healey reported he has been working with the city's purchasing agent to finalize the request for proposal. He stated he expected the proposal to go out in October. Vice Chairman Healey explained the proposal concerns the build out for the bunkers which

will be a winter project. A brief discussion ensued. He also reported there is a backlog on parts for the irrigation system that will address some of the water leaks.

Commissioner Worroll explained what parts were purchased.

Vice Chairman reported on the tree work on the course. He stated several decaying trees were cut and chopped up. He also reported the management company is working on the tee boxes and greens. He also reported there was still an issue with the flagpole, so he reached out to Marvin Display. Vice Chairman Healey also reported there was discussion with the management company regarding rain checks. A brief discussion ensued.

b) Financial Advisor – Commissioner Worroll reported balances in the following accounts per the Finance Director as of September 8, 2021: repair/maintenance \$27,207, water \$19,093, secretarial fees \$600.00, Fund 18 \$183,457 and Open Space \$169,899. He stated the Projects Accounts \$3,148.00.

VII. Unfinished Business

None.

VIII. Management's Report (N.E. Golf Company)

Mr. McNeil joined the meeting at 6:29 p.m. via telephone.

Commissioner Veccharelli stated he had a list of concerns he wished to bring up concerning the conditions at the course. He stated tee box needs to be repaired. He also stated the rough needs to be cut down to the perimeter of the green, 6". He also noted some greens were mowed lower than other greens. Commissioner Veccharelli stated the sand traps are unplayable. He also questioned how rain checks. Finally, he stated a supervisor needs to be onsite at all times.

Mr. McNeil stated rainchecks are issued depending on the number of holes played. He stated they are making improvements and putting a program in place to move the course forward. He also explained the equipment is old and in need of repair or being replaced. He stated they are in the process of purchasing new equipment on a monthly basis. Mr. McNeil agreed sand replacement is needed and that they would be ordering top dressing for the traps. He stated irrigation would be done at the end of September. He also reported they have begun to address hours of play with sunset earlier now. Mr. McNeil reported the head at #9 was replaced, however there are indications there may be a crack in the manifold. Overall, he stated they are above year in rounds and cart rentals.

IX. New Business

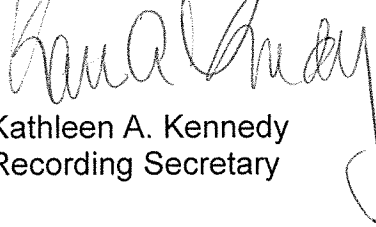
None.

Being no further business, Commissioners' O'Connell and Worroll made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 6:22 p.m.

The next regular meeting of the Golf Commission will be held September 8, 2021, at the **Orchards Golf Course** in the clubhouse, beginning at 6:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Kathleen A. Kennedy', written in black ink.

Kathleen A. Kennedy
Recording Secretary