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**Golf Commission  
Regular Meeting  
September 14, 2022**

The Golf Commission held its regular monthly meeting on Wednesday, September 14, 2022, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order at 6:05 p.m.

**Roll Call**

**Members present:**

G. Amato  
W. Healey  
J. O'Connell  
D. Worroll  
K. Hurley  
N. Veccharelli

**Also Present**

R. McNeil, NE Golf

Excused: B. Nash

**Public Comment**

None.

**Consideration of minutes of August 10, 2022**

Commissioners' O'Connell and Worroll made and seconded a motion to approve the minutes of the regular meeting held on August 10, 2022, as presented. Motion carried unanimously.

**Chairman's Report**

Chairman Amato reported he and Vice Chairman had a brief meeting with the mayor regarding the items being put forth before the Commission tonight for consideration. He also reported Mrs. Hurley met with Ms. Dawid last Sunday regarding various events, leagues, etc.

**Committee Reports**

- a. Building and Grounds - Vice Chairman Healey stated he had several items tonight for the Commission's consideration and approval.

Commissioners' Healey and O'Connell made and seconded a motion to approve the purchase of a memorial bench for former Commissioner Marilyn Blake a longtime member of this Commission, in the amount of \$2,600.00 purchased through the Recreation Department and funded through the Golf Course Project Account.

Vice Commissioner Healey explained it has been the practice of this Commission to honor members of this Commission who have passed with a memorial bench. He stated this bench would be on the #3 tee box.

Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to approve the purchase of a replacement water fountain with a bottle filler from Jacob Plumbing in the amount of \$2,254.00 to be funded through the Golf Course Project Account. Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to approve the crack repair of the parking lot to M & S Paving and Sealing in the amount of \$2,450.00 to be funded through the Golf Course Project Account. Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to approve repair/replace the doghouse louvers on the club house building to A Plus Exteriors in the amount of \$2,413.00 to be funded through the Golf Course Project Account.

Vice Chairman Healey reported he called two different vendors and did not receive a call back. He stated A Plus Exteriors is a local company and the work would be done within the week.

Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to hire Malico Construction to dig the holes to plant the tree replacement project (that will be funded through Jeremy Grant's Office) in an amount not to exceed \$1,800.00 to be funded through the Golf Course Project Account.

Vice Chairman Healey reported it is estimated it will take two days to plant 20 trees. He noted if it is less than two days the price would be adjusted accordingly.

Motion carried unanimously.

Vice Chairman Healey reported the total expenditures from the Golf Course Project Account totaled \$11,517.00.

Commissioners' Healey and O'Connell made and seconded a motion to approve the purchase of a replacement aqua stat recirculatory pump for the hot water system from Jacob Plumbing in the amount of \$400.00 to be funded through the Golf Course Repair and Maintenance Account.

Vice Chairman Healey reported the circulatory failed and explained the impact on the system.

Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to add Additional Electric Circuit in the Maintenance Building for new equipment provided by the Operator from Harborview electric in the amount of \$446.00 to be funded through the Golf Course Repair and Maintenance Account.

Vice Chairman Healey explained the grinder machine, blades are sharpened here at the course and that this is part of the infrastructure.

Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to replace the damaged signage on the Maintenance Building in the amount of \$495.00 to Bowman Signs, to be funded through the Golf Course Repair and Maintenance Account.

Vice Chairman Healey reported this is a local company and they have all the lettering/information in their system.

Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to approve payment to M & S Paving and Sealing in the amount of \$750.00 for the re-striping of the parking lot spaces and the handicap markings, to be funded through the Golf Course Repair and Maintenance Account.

Vice Chairman Healey reported he also reached out to Pro Line who provided a quote of \$950.00.

Motion carried unanimously.

Commissioners' Healey and O'Connell made and seconded a motion to obtain a purchase order from Lowes (Old Gate Lane, Milford) for materials to rebuild the ramp for the cart shed in an amount not to exceed \$495.00, to be funded through the Golf Course Repair and Maintenance Account.

Vice Chairman Healey explained the cost is for the composite material only.

Commissioner Veccharelli stated he was concerned with the structural component of the project and that the ramp may need to be supported. A brief discussion ensued.

Motion carried unanimously.

Vice Chairman Healey reported the total cost to the Golf Course Repair and Maintenance Account totaled \$2,586.00. He stated the total for all projects combined is \$14,103.00.

b. Financial Report.

Commissioner Worroll reported the following account balances: Repair and Maintenance, \$25,692.00; Water, \$2,620.00; Secretarial, \$5500.00; Postage, \$50.00, Projects \$15,000, Open Space \$216,120, and Golf Fund 18 \$225,089. Commissioner Worroll also reported the carts would be delivered in the next week or so. He stated they also purchased an extra windshield, tire and seats to be used for repairs of existing carts as needed.

**Unfinished Business**

a. Project Hope (PGA Hope) – Vice Chairman Healey reported this is a nationwide program. He stated he reached out to Mr. Moyo, a Milford resident who teaches veterans how to play golf. Vice Chairman stated the Orchards would be offering veterans the senior rate to play golf, but there would be no discount for carts, electric or pull. A brief discussion ensued.

Commissioners' Healey and Veccharelli made and seconded a motion to approve the Project Hope initiative with the prevailing rate offered to veterans being the same as a senior rate.

Mr. McNeil commented it is a great program and offer for our veterans.

Motion carried unanimously.

**Management Report**

Mr. McNeil reported the #3 tee (left side) the tree is dead. He also reported they trees have been aerated and seeded. He also spoke about "goose grass" on the 9<sup>th</sup> tee and reported they are working to control it. Mr. McNeil reported at the 2<sup>nd</sup> hole they are pruning the trees and brush. He stated overall the course is looking good and they are getting many good comments. Mr. McNeil reported the Orchards would be celebrating its 25<sup>th</sup> anniversary. He stated there will be a one-day event held on October 16, 2022. A brief discussion ensued.

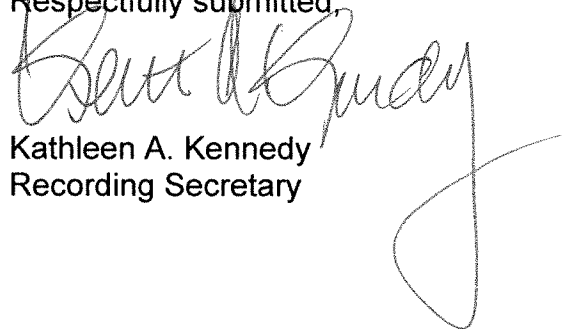
**New Business**

Report on Rounds – Mr. McNeil distributed the report on rounds. He stated overall they are doing well in 2022 and that they are close to where they were in 2021. He explained the overall trend is they are down 4.3% from year to ear. He carts are on the rise, including pull carts.

Being no further business, Commissioners' O'Connell and Hurley made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 6:48 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Kathleen A. Kennedy', written in dark ink. The signature is fluid and extends to the right, with a long, sweeping tail that curves downwards.

Kathleen A. Kennedy  
Recording Secretary