Golf Commission

Regular Meeting

July 13, 2022

The Golf Commission held its regular monthly meeting on Wednesday, July 13, 2022, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order at 6:02 p.m.

**Roll Call**

Members present: Also Present

G. Amato R. McNeil, NE Golf

W. Healey D. Schneider, NE Golf

J. O’Connell Ald. H. Mulrenan

B. Nash Ald. R. Vitali

D. Worroll

N. Veccharelli

Excused: K. Hurley

**Public Comment**

None.

**Consideration of minutes of June 13, 2022**

Commissioners’ O’Connell and Worroll made and seconded a motion to approve the minutes of the regular meeting held on June 13, 2022, as presented. Motion carried unanimously.

**Chairman’s Report**

Chairman Amato reported Kathryn Hurley has been appointed as the new member of the Golf Commission to replace Marilyn Blake. He stated Mrs. Hurley will be a great asset to the Commission with her extensive athletic background. He also pointed out she is the granddaughter of former City Clerk, Margaret Egan. Chairman Amato stated due to a previously schedule commitment Mrs. Hurley was unable to attend. He also reported the bathroom issue is a work in progress, but still on the horizon to be completed shortly.

**Committee Reports**

1. Building and Grounds

Vice Chairman Healey reported the pending items have been repaired. He stated the tee boxes look great, as well as the greens. Vice Chairman Healey stated the parking lot needs to be relined, along with markings for handicapped parking. He stated the cracks throughout the parking lot also need repair. Vice Chairman Healey reported the snow shelf area has been cleared as well as the area around the sign. He stated #3 still needs repair. He also reported on the catch basin on #4 and the gully between #1 and #2.

Mr. Schneider commented there were some irrigation issues. He stated the part was on back order but should arrive in the next day or two. He also noted the sprinkler on #18 is broken, but they did receive two sprinklers today that will be shuffled around to make the repairs.

Vice Chairman Healey continued with his report. He reported on progress on #9. He also reported the rock walls were sprayed. He stated the sign on the maintenance building is in dire need of repair or could possibly be refurbished, or possible replaced all together. Vice Chairman Healey stated he previously reported on the broken louvers on the “doghouse” and stated he would like to see that replace with plastic. He stated the water fountain is still “Out of Service” and that they are waiting on parts. He noted the part should be in within the week. A brief discussion ensued.

Vice Chairman Healey reported thirteen (13) trees were taken down that had either fallen or were diseased. He stated overall he was not satisfied with the work performed by the tree company and that they did not grind flush the stump, along with poor follow up on the part of the company. A brief discussion ensued.

Vice Chairman Healey reported the night of 4th of July all the flags were taken from the holes.

Mr. McNeil stated a police report was filed and that it appears to be an act of vandalism. He stated going forward additional precautions will be put in place.

Vice Chairman Healey reported in the parking lot there are two lights that are out and suggested the Commission contact an electrician and get the lights repaired as soon as to possible. Finally, he stated he had two items for New Business, replacement of trees and remembering Commissioner’s that have passed away.

b. Financial Report.

Commissioner Worroll reported the following account balances: Repair and Maintenance, $36,350. Water, $10,000. Secretarial, $600.00. Postage, $50.00, Projects $15,000, Open Space $216,120, and Golf Fund 18 $224,888. He noted the Projects Account is not specific to any project. A brief discussion ensued.

Commissioner Worroll stated he would need to obtain purchase orders for three (3) items. He also spoke about the Bio-Clean bill.

**Unfinished Business**

None.

**Management Report**

Mr. McNeil reported rounds are down 3.6% from last year. He stated the flags was discussed earlier. Mr. McNeil spoke about the major drought going on right now. He noted even with the major drought the course is in great shape which is a testament to Mr. Schneider and the staff that works so hard.

Commissioner Veccharelli asked about the concerns with the drought and possible water use from the splash pad or Platt Tech. A brief discussion ensued.

Mr. McNeil reported they are working on the irrigation system and repairs fixing what is broken. He stated they are also trying to keep an inventory on site, but getting PO’s executed has been difficult. A brief discussion ensued.

Mr. McNeil reported the call box is not functioning explaining the battery was destroyed by acid. He asked how the Commission wished to proceed.

Vice Chairman Healey recommending taking it down.

Mr. McNeil reported concerning issues they have been having with the ADT system. He stated maintenance came out, but it seems it was a problem with the 3G system. Mr. McNeil stated they were told they needed to upgrade to 5G. He explained this was an emergency, so they needed to go forward with the repair.

Commissioners’ Healey and Veccharelli made and seconded a motion to approve the emergency repairs to the alarm system in the amount of $1,500. Motion carried unanimously.

**New Business**

1. Report on Rounds – Mr. McNeil reiterated rounds are down 3.6% from this time last year. He stated electric cart numbers are about the same as last year, with pull carts down slightly. Mr. McNeil reiterated the course is in great shape, despite the drought.

Commissioners’ Amato and Veccharelli made and seconded a motion to authorize Commissioner Healey to obtain quotes for relining/marking and filling of cracks in the parking lot, replacement of flags, replacement of trees, repair of parking lot lighting (contact an electrician), repair of the broken louvers, and dedication of bench for Marilyn Blake (as reported under Building and Grounds). Motion carried unanimously.

Being no further business, Commissioners’ O’Connell and Veccharelli made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 6:46 p.m.

 Respectfully submitted,

 Kathleen A. Kennedy

 Recording Secretary