

Golf Commission  
Regular Meeting  
November 10, 2021

The Golf Commission held their regular meeting on Wednesday November 10, 2021, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order at 6:01 p.m.

### **Roll Call**

#### **Members Present:**

W. Healey  
B. Nash  
D. Worroll  
J. O'Connell  
D. Veccharelli

#### **Also Present**

Robert McNeil, NE Golf  
J. Wilkinson, NE Golf  
T. Jensen, NE Golf

Excused: G. Amato, M. Blake

### **Public Comment**

None.

### **Consideration of Minutes**

Commissioners Worroll and Veccharelli made and seconded a motion to approve the minutes of the Regular Meeting held on October 13, 2021. Motion carried unanimously.

### **Chairman's Report**

No report.

### **Committee Reports**

#### **a. Building and Grounds**

Vice Chairman Healey reported Commissioners Nash and Worroll, and himself met a month ago to discuss buildings and grounds. He stated they determined more trees are dead than they realized and will have to come down. He stated they received an initial quote from Bogan (\$14,427) that they presented to the mayor. He stated the mayor suggested they get additional quotes before moving forward with the project. Vice Chairman Healey also reported they reached out to the Public Works Director, Chris Saley. The other quotes received were as follows:

K & J (Hamden)	\$15,150
Coastline (West Haven)	\$13,000
Ron's Tree Service (Milford)	\$8,500

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Vice Chairman Healey reported he and Commissioner Worroll met with the three (3) companies that bid on the project. He stated in the interim the Fairfield Tree Warden reached out to him recommending NE Tree Service from Cranston, RI. Vice Chairman Healey reported they met with NE Tree Service who provided a quote for the work in the amount of \$7,850. He continued with an explanation of the details of the work to be done.

Commissioner Worroll commented the funding for the project is available in the Repair and Maintenance account. A brief discussion ensued regarding the price range of the bids.

Commissioners' Worroll and Veccharelli made and seconded a motion to accept the bid of NE Tree Service dated November 10, 2021, in the amount of \$7,850, pending funding.

Vice Chairman Healey commented NE Tree Service has worked on golf courses before, adding this project is scheduled for the winter when the course is closed.

Commissioner Nash asked if they would be removing the shavings as well.

Vice Chairman Healey stated they had an agreement to dump them behind Platt Tech, if they wish to do so.

Mr. McNeil asked what type of equipment the tree company would be using.

Vice Chairman Healey stated he did not know but reiterated the company has worked on other golf courses. He also reported the mafia blocks behind 8 & 9 would be moved, so the truck(s) would have minimal time on the course. A brief discussion ensued.

Mr. McNeil asked Vice Chairman Healey to obtain references from the other golf courses the company has worked on.

Vice Chairman Healey stated he would do that. He stated the plan is for the removal of 13 trees, 13 stumps, work on #4, #8 leader/green and putting green.

Motion carried unanimously.

Vice Chairman Healey reported he received they designed and received two (2) quotes for the bunker work that they were still reviewing. He also reported the gate at the maintenance building is broken, as well as the garage door. He stated Orange Fence would be out to do the repairs.

b. Finance

Commissioner Worroll reported the following numbers: Repair and Maintenance, \$22,957 Water, \$19,093, Postage \$50, Secretary \$400 Fund 18, \$217,493 Open Space, \$169,899 Project Account, \$3,148. He also reported the golf cart is still on order.

Vice Chairman Healey reminded Commissioner Worroll to reimburse Karen for the plaque engraving.

### **Unfinished Business**

a. Sand Trap – Vice Commissioner Healey reported Mr. McNeil and NE Golf offered to submit to quote to do this work in-house. He stated they submitted a quote of \$28,860.

Commissioners' Worroll and Veccharelli made and seconded a motion to approve an amount Not to Exceed (NTE) in the amount of \$30,000, pending funding.

Commissioner Worroll stated the funds are available in the Fund 18 account.

Vice Chairman Healey stated he and Chairman Amato would be meeting with the mayor to request the transfer, which is a Board of Aldermen transfer. A brief discussion ensued.

Commissioner Veccharelli asked if the proposed work would fix all the bunkers and if the price quoted would include equipment, sand, etc.

Vice Chairman Healey stated it is 11 bunkers in total and includes drainage, stone pipe, clean debris, etc. He stated doing it in-house is a great savings.

Commissioner Worroll added there is also a savings on the labor.

Motion carried unanimously.

### **Management Report**

Mr. Robert McNeil reports rounds are down slightly, but overall surpassed last year's numbers. He commented it has been a good season overall and thanked the Commission for their patience over the last two years. Mr. McNeil reported irrigation work would begin in the next two weeks at which time they would blow out the irrigation system followed by upgrades. He stated they would begin with green #1 and #2 tee box. A brief discussion ensued.

Mr. McNeil also reported they would have a Veteran's Day special for all veterans. He stated the rate would be \$10 for veterans and \$15 with a cart. Mr. McNeil stated they finished their review of equipment, and the following purchases would be made: new mowers, blower, bunker rakes, and sprayer. He stated he wished to acknowledge the work of the staff and all they do. Mr. McNeil introduced two new staff members to NE Golf who would be working here at the Orchard, Jacob Wilkinson, who he stated comes with a great amount of experience. He spoke about his background with various golf courses throughout New England. Mr. McNeil also introduced Trey Jensen who recently joined the NE Golf team.

### **New Business**

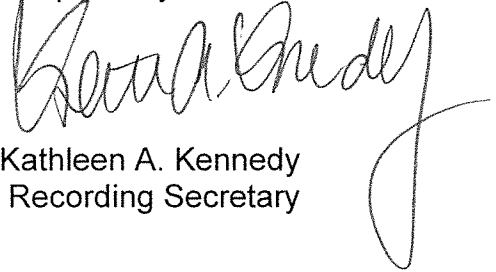
Commissioner O'Connell stated the recent golf tournament held at the Orchard was fantastic and the glow ball tournament went very well.

Being no further business, Commissioners' Worroll and Nash made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 6:41p.m.

Vice Chairman and Commissioner Worroll noted historically the Commission does not meet in December but he would send out a notice if there was no urgency to meet.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Kathleen A. Kennedy', with a long, sweeping vertical line extending downwards from the end of the signature.

Kathleen A. Kennedy  
Recording Secretary