

**GOLF COMMISSION  
REGULAR MEETING  
NOVEMBER 14, 2012**

The Golf Commission held their Regular Meeting on Wednesday, November 14, 2012 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:30 p.m.

**I. Roll Call**

Commission Members Present

R. Austin  
G. Amato, Jr.  
R. Hardiman  
R. Peruzzi  
W. Healey  
D. Worroll

Also Present

J. Fabrizio, Tournament Turf Care  
V. Fabrizio  
J. Newlan, Orchards Golf Course

Excused  
M. Blake

**II. Public Comment**

None.

**III. Consideration of Minutes**

Commissioners' Hardiman and Amato made and seconded a motion to approve the minutes of the Regular Meeting held October 10, 2012.

Commissioner Worroll noted one correction. He stated he was not present at the October 10, 2012.

Motion carried unanimously with the correction noted above.

**IV. Chairman's Report**

Chairman Austin reported he completed the paperwork for the new budget for fiscal year 2013-2014. He noted there was one mistake on the form which was corrected. He stated the only change will be in the water account which was changed from \$18,000 to \$20,000. Chairman Austin stated there would be no change to the overall budget amount.

**V. Committee Reports**

a) Planning Committee – Commissioner Healey reported he attended the November meeting of the Board of Aldermen held on November 8, 2012, regarding the possible purchase of 701 North Street. He reported the Aldermen would delay taking any action until their January meeting.

b) Financial Advisor –Commissioner Worroll reported the amounts in the accounts as of November 13, 2012. He also reported the Fund 18 balance as \$85,146. Commissioner Worroll also asked management if they could cut a separate check for the electric cart rentals, which Mr. Fabrizio replied they would do.

## **VI. Unfinished Business**

a) Update – Golf Course Rating – Tabled until next year.

b) Update – Property immediately south of Orchards Golf Course – no further report.

c) Update – Addition of golf carts – Commissioner Worroll reported the cost of one cart is roughly \$4,000. He pointed from the cart rentals they are making enough each year to add an additional cart. He suggested the Commission consider buying one cart now and another cart in the spring.

Commissioners’ Amato and Peruzzi asked about storage if they were to purchase additional carts.

Mr. Fabrizio replied it would be tight, but they would work it out.

Chairman Austin suggested tabling the purchase of the carts until the January meeting.

Commissioners’ Hardiman and Amato made and seconded a motion to table the purchase of the additional carts until the January 2013 meeting. Motion carried unanimously.

## **VII. Management’s Report (Tournament Turf Care, LLC)**

Mr. Fabrizio reported everything is going well and that they are starting to wind down the course. He stated they are doing the things necessary to put the course to sleep, but pointed out they will stay open for as long as possible. He stated they are looking to do some tree work and asked the Committee how they wished to proceed. He asked if there was a not to exceed figure the Commission had in mind.

Commissioner Hardiman asked Mr. Fabrizio if he had any idea of the cost for the removal of the trees.

Mr. Fabrizio responded approximately \$3,000.

Commissioners’ Amato and Hardiman made and seconded a motion to authorize Tournament Turf Care to remove the trees damaged/fallen during Storm Sandy, in an amount not to exceed \$5,000.

Commissioner Healey asked if they would be replacing any of the trees. He commented during the five years he has been on this Commission, a lot of trees have come down, but not replaced.

Mr. Fabrizio explained they were looking to do work around green 3, tee 4.

Commissioner Healey stated he would also like to make management aware that the City of Milford has a tree nursery, in which the Commission could get trees from.

Mr. Fabrizio stated the trees that are being removed are damaged or problem trees. He also stated they would like to start doing some plantings on the course. He stated tee 3 would be an example where it would benefit from some plantings.

Commissioner Amato stated he would be in favor of the plantings and commented it would enhance the course greatly.

Motion carried unanimously.

Chairman Austin commented as to snow removal at the course after the recent storm. He pointed out it is the City's responsibility to plow the parking lot and wanted to make sure management was aware of this.

Mr. Fabrizio stated they have a service that did the plowing last year and would also be doing the work this year. A brief discussion ensued.

Commissioner Healey stated since maintenance is part of the management company's responsibility the plowing responsibilities should be left to them. Commissioner Healey also asked about signage directing people to the web-site for the purpose of purchasing gift certificates. Commissioner Healey inquired if Stratford had made any decision.

Mr. Newlan stated he has not heard back from them to date.

Commissioner Healey spoke as to carts. He recalled an issue this summer with a cart that was out for repairs. He asked if that happens in the future they should make sure a loaner is available.

Mr. Newlan explained there was a 10-day period when they were down a cart.

Commissioner Worroll stated he could look into it and get answers regarding warranty work.

## **VIII. New Business**

a) Report on Rounds - Mrs. Fabrizio distributed a handout which provided a complete breakdown of rounds played at the course for the month of October as well as cart rentals. The total rounds played in October were 2,747. Cart rental was 93 and pull carts 221. She continued with a full explanation of the handout.

Chairman Austin thanked Mrs. Fabrizio for the detailed report each month, which he stated is very helpful to the Commission and its members.

Mr. Peruzzi thanked Tournament Turf for doing a great.

Commissioners' Healey and Hardiman made and seconded a motion to meet the second Wednesday of the month during 2013. Motion carried unanimously. The secretary will file a 2013 meeting schedule with the City Clerk's Office.

Being no further business, Commissioners' Amato and Peruzzi made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 5:55 p.m.

The next regular meeting of the Golf Commission will be held January 9, 2013 at the **Orchards Golf Course** in the clubhouse, beginning at 5:30 p.m.

Respectfully submitted,

Kathleen K. Huber  
Recording Secretary