

**GOLF COMMISSION
REGULAR MEETING
AUGUST 12, 2015**

The Golf Commission held their Regular Meeting on Wednesday, August 12, 2015 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

R. Austin
G. Amato
M. Blake
D. Worroll
R. Peruzzi
J. O'Connell

Also Present

J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care
J. Smith, Tournament Turf Care
K. Dawid, Orchards Golf Course
Ald. R. Vitali

Excused: W. Healey

II. Public Comment - none

III. Consideration of Minutes

Commissioners' Amato and O'Connell made and seconded a motion to approve the minutes of the Regular Meeting held on July 8, 2015 as presented. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin reported there were three (3) bidders for the clubhouse roof. He stated it appeared the bid would be awarded to S.G. On Top Surfaces, 11 Mohawk Circle, Milford, CT and that they are on the State approved list. Chairman Austin reported S.G.'s bid was \$15,000 with the next bid coming in at \$16,000. Chairman Austin stated they would hold off with the work until September and decide where those funds would come from. He explained it would be a strip of the existing roof, with replacement of wood, if necessary.

Commissioner Worroll stated he would go before the aldermen in September to request a transfer of the funds.

Commissioners' Blake and Amato made and seconded a motion to accept the bid of S.G. On Top Surfaces in the amount of \$15,000 for the roofing work at the clubhouse.

Chairman Austin stated the price includes any architectural fees.

Motion carried unanimously.

V. Committee Reports

(a) Planning Committee: Commissioner Peruzzi reported he spoke with a league member who reported to him the toilets were dirty. He stated he notified the management and Royal Flush came out. Commissioner Peruzzi also reported regarding the redesign of the parking lot. He stated the sketch was done with Mr. Swift. He explained there are currently 69 parking spaces, with a proposal of 86 total parking spaces. He continued with an explanation of the parking design.

Mr. Fabrizio commented he wanted to make sure the dumpster would not be blocked.

Commissioner Peruzzi replied, the dumpster would not be blocked

Commissioner Amato stated that basically the center space is being moved which would provide the additional parking. He stated handicapped would remain the same.

Commissioners' Peruzzi and Blake moved to contract out the parking design as proposed in the 8/6/15 striping sketch.

Commissioner O'Connell asked if the plans were in compliance with any state regulations.

Commissioner Peruzzi stated designer has done this type of work before.

Motion carried unanimously.

Commissioner Worroll asked if there was any money left in the building account.

Commissioners' Amato and Peruzzi both responded in the affirmative.

(b) Financial Report

Commissioner Worroll reported the financials as follows: repair/maintenance account \$28,194.00, secretarial fees \$550.00, water account \$26,000.00, Fund 18 \$105,000.00, Fund 18 (non-appropriated) \$127,000.00, and Fund 40 \$9,563.00.

Chairman Austin reported some issues with two invoices but that he had taken care of it.

VI. Unfinished business

(a) Purchase of carts - Commissioner Worroll reported he contacted three companies regarding the purchase and/or rental of carts. He stated a 2016 Yamaha cart would cost \$4,420 per cart, with delivery in 4-6 weeks. Commissioner Worroll reported is the commission elected to go with renting carts, the rental cost would be \$150 per month, per cart. He continued with an explanation of the breakdown of figures concerning a rental v. purchase. He stated he would ask the committee to consider ordering new carts now with delivery in October.

Mr. Smith asked Commissioner Worroll if he checked the availability on 2015 carts.

Commissioner Worroll reported none were available. He stated the company only had some 2011 leftovers.

Mr. Smith suggested the Commissioner consider applying the rental fee toward the purchase price of a new cart.

Chairman Austin stated if the Commission elected to go with another cart, he would be in favor of purchasing a new cart.

Commissioner Worroll stated he would recommend the purchase of two new carts.

Commissioner Blake stated she would agree, two additional carts were needed.

Commissioner Worroll asked management if there was room to store two additional carts.

Mr. Fabrizio suggested at this time of the year, he would suggest the Commission consider a rental and purchase for next season.

Vice Chairman Amato stated it is not a question of making money on the carts, but creating a service and of course, not losing money. Discussion ensued.

Mr. Fabrizio stated they could easily look back in the records to see number of cart rentals.

Commissioner O'Connell stated he saw no urgency and felt the decision could be deferred until the fall. He stated he understood the idea of creating a service, but reiterated he did not see the urgency at this point. Discussion resumed.

Chairman Austin stated the Commission should consider ordering two carts and look at the prices stated.

Commissioner Worroll added he could request delivery in March or April.

Mr. Fabrizio stated March would be fine. It would also give them time to get the wind down the current season.

(b) Smoking policy - Commissioner Worroll reported the policy that was passed by Park, Beach and Recreation was for areas controlled by Park, Beach and Recreation, which excludes Lisman Landing and the golf course. He stated regarding Parsons Complex, there was an Ordinance created several years ago under the Richetelli administration. Commissioner Worroll stated it basically comes down to common sense. Discussion ensued.

Chairman Austin commented as to enforcement.

Ald. Vitali suggested he would still like to see signs posted.

VII. Management Report

Mr. Smith reported a hydraulic leak found on #5 was treated right away. He also reported in the next 30 days the bunker sand will be out of the parking lot. Overall, he stated the course is in good shape and that he continues to hear positive feedback.

(a) Report on rounds - Mrs. Fabrizio reported non-resident play was up slightly. She also, the number of rounds was higher than last July. Mrs. Fabrizio reported electric carts are up as well. In addition, she reported pull carts were up, but down slightly over. She concluded her report by stating it was a good month overall.

Mr. Fabrizio reminded the Commissioner there was one cart that was out of commission and needed to be looked out.

Commissioner Worroll stated he would need the serial number for the cart.

Being no further business to discuss, Commissioners' Amato and Peruzzi moved to adjourn. Motion carried unanimously.

The Commission adjourned at 6:02p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary