

**GOLF COMMISSION
REGULAR MEETING
JULY 10, 2013**

The Golf Commission held their Regular Meeting on Wednesday, July 10, 2013 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:40 p.m.

I. Roll Call

Commission Members Present

R. Austin
G. Amato, Jr.
W. Healey
R. Peruzzi
D. Worroll
M. Blake

Also Present

J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care
J. Smith, Tournament Turf Care
J. Newlan, Orchards Golf Course
P. Smith, BOA Liaison

Absent: T. Rosati

II. Public Comment

None.

III. Consideration of Minutes

Commissioners' Amato and Peruzzi made and seconded a motion to approve the minutes of the Regular Meeting held June 12, 2013, as presented. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin reported the monument on Tee 6 is just about fixed. He stated they would return no later than Friday to finish it.

Commissioner Healey asked what happened.

Chairman Austin stated it was hit years ago. He stated although it was fixed it needed repairs from the wear and tear. He went on to explain the details of the monument and the work. Chairman Austin also reported a new fiscal year had begun and that the new monies were in place. He also reported there were three requisitions he was submitting for payment. He also stated the stone wall was also repaired.

V. Committee Reports

a) Planning Committee – Commissioner Healey reported the Committee has been busy since the Commission’s last meeting. He stated they met with Mr. Swift and then with Mr. Mars. Commissioner Healey continued with an explanation of the maps and draft plans that were developed from that meeting.

Commissioner Amato spoke of the beautification of the course and possibly adding some apple trees to bring the course back to its origin, as an apple orchard.

Commissioner Healey stated they also discussed changing the parking lot which would add approximately 18 more parking spaces. He explained what they were looking to have one area that would house all of the maintenance equipment, and then the garage could be used for the carts. Commissioner Healey stressed this is a preliminary first draft. Discussion ensued.

Mr. J. Smith commented the next step should be priorities of the projects.

Commissioner Healey also reported the Committee sent an email to Mayor Blake, City Attorney Berchem and Mr. Erodici. He stated he received a response from the Mayor who stated he would have the City Attorney’s Office research the original resolution.

Chairman Austin asked the Committee to give a set of the “draft” plans to Mr. J. Smith and Mr. Fabrizi to go through. Discussion resumed.

Commissioner Amato commented from a practical standpoint that many of the items are very easy to complete.

Chairman Austin stated the concern would be the money end of things. A brief discussion ensued.

Commissioner Healey stated the Committee is very excited about the draft proposal and look forward to moving forward, adding it will be a great expansion of the current footprint.

b) Financial Advisor – Commissioner Worroll reported the financials as follows: Balance in the water account \$26,000, secretaries fees \$600, repair/maintenance account \$29,214 and Fund 18 \$87,830. He also reported the open space account is \$149,609.

VI. Unfinished Business

a) Update – Dedication – Commissioner Amato reported they are moving forward with the benches ready to be ordered. He also stated he has spoken with Mrs. Hardiman regarding the plaque which will have his name and a brief line. Commissioner Amato also stated he spoke with Mr. Joy who will get language to him for a plaque. He stated he would turn over the ordering of the benches to Commissioner Worroll. A brief discussion ensued.

b) Update – Weather System Repairs – Commissioner Worroll stated he spoke with Telfon regarding the weather system. He stated it was his thought the Committee consider getting a computer and monitor from the City and that he would contact the MIS Coordinator to accomplish this.

VII. Management's Report (Tournament Turf Care, LLC)

Mr. J. Smith reported he met with the two contractors to do the path from tee 2 to 3. He stated the thought is to take the cart path behind the tee, but that you lose the ability to make the tee larger. He stated if they were to re-do the path from 2 to 3 it would open it up 6' and then you could have the ability to expand the tee at a later date. Mr. J. Smith stated the numbers he has are based on 140' and from 2 to 3 tee it is 220'. He also stated they would want to re-sod that area and that he is waiting for the numbers.

Chairman Austin stated it was his understanding the work would not take place until the fall.

Mr. J. Smith responded yes.

Mr. Fabrizio commented it could depend on what they were plan on doing with regard to the long range planning. Discussion ensued.

Mr. J. Smith deferred to Mr. Newlan for some issues he wished to bring to the Commission.

Mr. Newlan stated they had someone come out for the air conditioning and basically it is running as well as it will ever run. He spoke of the size of the building as compared to the size of the unit.

Commissioner Healey stated if the employees could tolerate it for this summer, the Planning Committee could add it as part of their long term planning.

Mr. Newlan also reported night golf would be held again this year at the course the first week of August. He also reported the Recreation Department is running a program for kids during the week. He stated there are approximately 30 kids in the program and that it has been a great thing for the kids. Mr. Newlan also reported the ladies league has not been playing as much due to the heat and there not being enough carts available.

Mr. J. Smith suggested the possibility of renting additional carts and also possibly a temporary storage unit during this time.

Chairman Austin stated he did not want to be dictated by the hear, adding the weather is only temporary. Discussion ensued.

VIII. New Business

a) Report on Rounds – Mrs. Fabrizio reported on rounds and carts for June (handout). She stated fell short from last year's numbers by two, but that carts are up one and pull carts are up about 100.

Ald. P. Smith asked about out-of-town golfers versus resident golfers and the rate to play.

Commissioner Healey noted the management company agreed before the start of the season to keep the rates the same as last year. A brief discussion ensued.

Ald. P. Smith encouraged the Committee to look at the rates for next year.

Commissioner Healey stated he had one item for new business regarding Mr. Swift's bill. He stated the amount of the bill was \$1,627.50 and was looking for authorization from the Commission to pay the bill.

Commissioners' Healey and Amato made and seconded a motion to authorize payment in the amount of \$1,627.50 for Jim Swift Re: draft plans. Motion carried unanimously.

Commissioner Healey also request the Commission authorize the Planning Committee request the City's Purchasing Agent go out for Request for Proposal to build a 40' x 60' maintenance building. He pointed out this is only a proposal to get and idea of the cost.

Commissioners' Healey and Amato made and seconded a motion to authorize the Planning Committee to go out for a Request for Proposal for a 40' x 60' maintenance building. Motion carried unanimously.

Being no further business, Commissioners' Amato and Peruzzi made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 6:35 p.m.

The next regular meeting of the Golf Commission will be held August 14, 2013 at the **Orchards Golf Course** in the clubhouse, beginning at 5:30 p.m.

Respectfully submitted,

Kathleen K. Huber
Recording Secretary