

Members designated by the Fire Chief and the Senior Staff shall be allowed to take home their assigned City vehicle after hours in case there is a need to facilitate a response in an emergency situation. In addition if the vehicle is needed for Department or City business during after hour periods they will be allowed to take the vehicle home and use it for said business. The following conditions will apply:

- This privilege in no way supersedes the need for Department vehicles in emergency situations or response.
- The member with take home privileges shall leave the vehicle accessible at home so if needed it can be picked up at all times, if this cannot be done the vehicle must be left on Department property.
- The city owned vehicle must be stored in a safe secure location for the protection of the vehicle and the equipment assigned to it. On street parking is highly discouraged.
- The vehicle is not to be used for the convenience of the member.
- Vehicles taken home by members is limited to the City of Milford and boarding areas within 15 miles driving distance of fire headquarters. (This will allow timely retrieval if a unit goes out of service and the take home vehicle is required to fill in)
- If a vehicle must be returned to Department properties or facilities the member shall not receive compensation for returning the vehicle if required.

Department Vehicle Policy

Administrative staff personnel occupying the following positions shall be allowed to take a department vehicle home after hours to facilitate a response in an emergency situation.

- Battalion Chief of Planning
- Battalion Chief of Finance
- Captain of Training
- Captain of EMS, Haz-mat, & Safety
- Superintendent of Apparatus
- Senior Fire Inspector
- Fire Inspector 1
- Fire Inspector 2

The following restrictions will apply to department vehicle use:

1. At the discretion of the Chief of the Department, any department vehicle can be claimed for another use during an emergency situation
2. The department vehicle will be left accessible at all times
3. The department vehicle shall be stored in a safe, secure location for the protection of the vehicle and the equipment assigned to it
4. The department vehicle is to be used solely for travel to and from home and work, and department business.
5. All Department rules and regulations pertaining to department vehicle use shall be adhered to at all times.
6. Any use outside of the above-mentioned is not allowed without prior approval from the Chief of the Department.
7. At the discretion of the Chief of the Department, any member who does not comply with restrictions 1-6, will have his/her department vehicle privileges revoked.