

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, October 19, 2011

Call to Order: Chairman Healy called the meeting to order at 1735 hours. A quorum was present.

1. Roll Call

Committee members John Healy, Carmen Corvino, William Brennan, Alderman Bill Bevan, and Jack Jansen. Also present were Chief Louis LaVecchia, Assistant Chief Al Zingaro, and Battalion Chief William Healey; from DeCarlo & Doll, Inc., Emanuel Machado.

2. Consideration of Minutes

Regular Meeting - September 19, 2011

Mr. Machado noted that a correction needed to be made to the minutes. He informed the Committee that the contract amount to date is \$3,251,217, which represents a 4% increase due to change orders. He added that this is still in the normal range.

Committee Members Brennan and Bevan made and seconded a motion to accept the minutes of the October 12, 2011, regular meeting as corrected. Motion carried unanimously.

3. Report of Chairman

Chairman Healy reported that the structural steel had arrived on the site that day. He also reported that both the east and west sides of the concrete slab had been poured and that the apparatus bay concrete slab would be poured soon.

Construction Management Proposal

The Chairman noted that this item is still in the planning stages.

Committee Members Bevan and Corvino made and seconded a motion to table item 3a on the agenda until a later date. Motion carried unanimously.

4. Architect Report

Mr. Machado confirmed that the concrete slab had in fact been poured the day before and completed per standard practices. He noted that the wire mesh was inspected prior to the pour of concrete being done and that certain rebar corrections were made. He added a Barrier-1 representative was on-site for the concrete pour. Barrier 1 is a concrete additive that prevents moisture from traveling through the slab. He also added that passing soil

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, October 19, 2011

tests were achieved. D&D is in receipt of a letter from the Connecticut Testing Lab confirming such.

Mr. Machado said the structural steel had arrived on the site that day. He said he anticipates more deliveries.

Mr. Machado informed the Committee that he had received an updated schedule from Salce Contracting but that it has yet to be formally accepted. He noted that the projected end date has not changed from the date stated in the July 16th meeting. He also noted that the schedule provided seems reasonable and he is hoping for a very productive fall.

Mr. Machado stated there have been no change order requests since the last meeting.

Mr. Machado further stated the plans for the traffic signal had been submitted to the Department of Transportation in September of 2010. The DOT's decision was submitted and Salce Contracting was notified on August 10, 2011. On page 2 of the decision, it was noted that the signal was not approved. Mr. Machado noted that Salce Contracting has this traffic signal work estimated at \$46,000 in their schedule of values. He said the appeals process is not an easy thing. The DOT recommended utilizing signs with warning flashers in the interim, and once the station is fully operational, they might reconsider their decision. Mr. Machado added that he was informed by the DOT representative responsible for this decision that he had not been to the site. Regardless, there is no guarantee DOT's decision can be reversed.

Committee Member Brennan commented that this stretch of road poses a real problem without a traffic signal, especially in the wintertime. Chief LaVecchia noted that a sign with flashers is not an acceptable resolution at this time and this matter will have to be figured out.

Mr. Machado said he had a conversation with the gas company and Battalion Chief Healey has begun the necessary paperwork. He added that the other utilities for the station are proceeding well.

5. Battalion Chief Healey

Invoices

Battalion Chief Healey presented an invoice from the Recording Secretary for Secretarial Services rendered on October 12th, totaling \$50.

Committee Members Bevan and Jansen made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, October 19, 2011

Battalion Chief Healey presented an invoice from DeCarlo & Doll, Inc. for \$611.21 for color shop drawings and plans for the Fire Marshal.

Committee Members Brennan and Corvino made and seconded a motion to pay the invoice in the amount of \$611.21 to DeCarlo & Doll, Inc., from account 0040-4320-5527-4993-0000 (architect). Motion carried unanimously.

Battalion Chief Healey presented three invoices from DeCarlo & Doll, Inc., totaling \$20,767.50. He explained \$13,857.50 is for services rendered by Troy Dixon and Emanuel Machado; \$3,000 is the contractual architectural fees; and \$3,910 is for services rendered by Fred Clark, Troy Dixon, and Mark Ford.

Mr. Machado noted that the services rendered by Mr. Clark, Mr. Dixon, and Mr. Ford (\$3,910.00) resulted from required corrections to concrete footings work. He stated that the Committee might want to consider addressing these charges with Salce Contracting. The Chairman requested that Mr. Machado draft a letter to the Committee detailing the reasons for asking Salce for a contract cost adjustment of \$3910.00.

Committee Members Corvino and Bevan made and seconded a motion to pay the invoices totaling \$20,767.50 to DeCarlo & Doll, Inc., from account 0040-4320-5527-4993-0000 (architect). Motion carried unanimously.

Appliance Report

Battalion Chief Healey informed the Committee he had included a supplemental appliance package in their meeting packages. He explained he had a discussion with Mr. Mike Vitello of Salce Contracting regarding the procedure which would be followed for purchasing the appliances. He said Salce Contracting would purchase the appliances from wherever they are directed.

Battalion Chief Healey explained the kitchen appliances fall under the \$16,000 allowance that was set aside during the bidding process. He said he had requested an increase in that allowance the week prior because the gear washer/dryer would take the appliance budget over that \$16,000 allowance.

Battalion Chief Healey informed the Committee during Tropical Storm Irene, Stations 5 and 6 were not able to adequately set up feeding stations, and he stated he would like to avoid that in the future for the east side of Milford. He explained the heavy-duty appliances are necessary for the amount of usage they would be undergoing, along with

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, October 19, 2011

having the capacity to be utilized as a feeding station during an emergency. He said the dimensions and features of the chosen appliances are included in the provided package. Battalion Chief Healey noted he researched appliances at both Hallocks and Mudrick's and that the total price difference is \$1280 (price difference attributable to the cost of the hood). He stated he had done business with Mudrick's in the past and recommended the Committee approve obtaining the kitchen appliances through them. He said there is no difference in the warranties.

Chairman Healy commended Battalion Chief Healey for his diligence in this aspect of the project. The Chairman informed the Committee that Committee Members Corvino and Vetro visited Stations 5 and 6 to take inventory of the possible appliances that may be recycled into the new station.

Committee Member Corvino reported she and Committee Member Vetro visited Stations 5 and 6; Station 6 has two refrigerators presently, one owned by the Department and one owned by the firefighters. She told the Committee that a Lieutenant at Station 6 spoke of a need for more cold storage space during weather emergencies. She concluded saying although she had doubts about the need for a second refrigerator in the new station, she is now supporting the second refrigerator.

Committee Member Bevan inquired why there seems to be a shortage in available funds for the kitchen appliances and the gear washer/dryer. Mr. Machado explained the \$16,000 allowance in the bid serves as a placeholder for funds in the bidded contract and the owner may increase the allowance if necessary. He further explained the gear washer/dryer might fall under the category of equipment, and that he would verify this information. Battalion Chief Healey requested the Committee approve authorization to him for \$25,468 for all kitchen appliances and the gear washer/dryer.

Committee Members Corvino and Brennan made and seconded a motion to accept the appliance and gear washer/dryer proposal in the amount of \$25,468 made by Battalion Chief Healey. Motion carried.

Committee Member Bevan voted no.

Committee Member Bevan stated he is not clear that Battalion Chief Healey had requested authorization for the total amount stated. Battalion Chief Healey said he will return to the Committee with a request for a funding source for the gear washer/dryer, pending investigation by Mr. Machado.

6. New Business

Battalion Chief Healey informed the Committee he was in receipt of an email from Kim Kell, City Risk Management regarding construction insurance. He said he hoped to have an estimate by the next Committee meeting.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, October 19, 2011

Battalion Chief Healey stated he had a meeting with Richard Lombardo from the United Illuminating Company regarding the energy savings reimbursement request. He said the new station is eligible for a lighting reimbursement and a rebate check for \$2040 would be presented at the project's completion. Battalion Chief Healey also stated the HVAC system might be re-assessed for any possible rebates.

Committee Member Brennan inquired on the Light the Night Program eligibility status. He stated Salce Contracting should give a credit for the light pole bases because UI will supply the material. Mr. Machado said he would investigate this issue.

7. Adjournment

Committee Members Bevan and Corvino made and seconded a motion to adjourn at 1834 hours. Motion carried unanimously.

Recorded by C. Birney