

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Friday, September 2, 2011

Call to Order: Chairman Healy called the meeting to order at 1735 hours. A quorum was present.

1. Roll Call

Committee members John Healy, Carmen Corvino, William Brennan, Judith Toohey, Alderman Bill Bevan, Alderman Phil Vetro, and Jack Jansen. Also present were Chief Louis LaVecchia and Milford City Attorney Win Smith; from DeCarlo & Doll, Inc., Emanuel Machado.

2. Consideration of Minutes

Committee Members Toohey and Vetro made and seconded a motion to amend the agenda to meet with City Attorney Smith in executive session to seek advice on a legal matter. Motion carried unanimously.

The Committee entered executive session at 1737 hours. The Committee invited Chief LaVecchia, City Attorney Smith, and Mr. Machado to remain for executive session.

Committee Members Toohey and Bevan made and seconded a motion to return to open session. Motion carried unanimously.

The Committee returned to open session at 1831 hours.

Regular Meeting - August 15, 2011

Committee Members Bevan and Vetro made and seconded a motion to accept the minutes of the August 15, 2011, regular meeting as presented. Motion carried unanimously.

3. Report of Chairman

Chairman Healy reported that he had conversed with DeCarlo & Doll since the last meeting and they discussed how the project has fallen behind schedule. As a result, he reported that he met with City Attorney Smith that morning to discuss a strategy on how to go forward.

4. Architect Report

Mr. Machado began by telling the Committee that at the July 15th meeting, they had been hopeful that August would be a much more productive month. He reported that some

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Friday, September 2, 2011

concrete work was not installed correctly. Corrections to the concrete work delayed the project. He stated that there was correspondence and meetings with Mr. Anthony Salce of Salce Contracting to address the lack of progress and manpower at the site. He also reported that a CCD (Construction Change Directive) had been issued to Salce Contracting this month.

Mr. Machado said that although there has been little visible progress on the site, a lot has been happening behind the scenes. At that morning's meeting, they were informed by Salce's subcontractors and material suppliers that the structural steel would be erect by October 21st, the cold-form fabrication will be completed in two to four weeks, the deck shop drawings would be completed in four to six weeks, and the steel trusses would be delivered on September 26th. He also said that utilities lines installations are being worked on.

He reported that at the time of this meeting, no payment application has been submitted for the month of August by Salce Contracting.

Mr. Machado said there were a few outstanding change orders. He explained to the Committee that there has been some movement on the sedimentation and erosion control change order. The initial Change Order Proposal for the erosion control work done on the site was about \$22,000. Previously, DeCarlo & Doll recommended the Committee approve a \$10,000.00 payment for the work performed.

Recently, Salce resubmitted the Change Order requesting \$16,000. Mr. Machado explained the pros and cons associated with accepting the revised \$16,000.00 offer.

The Chairman echoed D&D comments and added that he did not think the Committee should accept the \$16,000 offer in light of all that is pending. He also commented that he believes the Committee should table payment of this change order until he meets with Mr. Anthony Salce regarding all of the outstanding change orders.

Committee Members Toohey and Corvino made and seconded a motion to not accept the \$16,000 proposal and remain at \$10,000, which has been analyzed and previously recommended by DeCarlo & Doll. Motion carried unanimously.

Mr. Machado informed the Committee that there have been nine RFIs (Request for Information), and all these were answered either in a timely manner, or otherwise addressed so as not to impact the project schedule.

He stated that there will be a rebate forthcoming from United Illuminating due to the pending Energy Star certification. Participation in the Light the Night Program is being worked on by CES.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Friday, September 2, 2011

Earlier this week, Mr. Machado provided Chief LaVecchia with the requested revised shower layouts. The Chief informed Mr. Machado that he had spoken with the Building Inspector, who would like to go to the State on this issue.

Mr. Machado added that the last job site meeting was very productive and he is confident the project will move forward at an acceptable pace.

Committee Members Toohey and Bevan made and seconded a motion to table Item 4a on the agenda, Clerk of the Works Proposal. Motion carried unanimously.

5. Chief LaVecchia Report

Invoices

Chief LaVecchia presented an invoice from the Connecticut Material Testing Lab for concrete inspection in the amount of \$496.88.

Committee Members Brennan and Vetro made and seconded a motion to pay the invoice in the amount of \$496.88 to Connecticut Material Testing Lab from account 0040-4320-5527-4994-0000 (construction). Motion carried unanimously.

The Chief presented an invoice from the Recording Secretary for Secretarial Services rendered on August 15th, totaling \$50.

Committee Members Vetro and Jansen made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

6. New Business

The next Committee Meeting would be chosen at a later date, subject to receipt of the current payment application.

7. Adjournment

Committee Members Toohey and Vetro made and seconded a motion to adjourn at 1908 hours. Motion carried unanimously.

Recorded by C. Birney