

# **East Side Fire Station Building Committee Regular Meeting**

## **Fire Headquarters**

**72 New Haven Avenue, Milford, CT**

**Thursday, June 23, 2011**

**Call to Order:** Chairman Healy called the meeting to order at 1811 hours. A quorum was present.

### **1. Roll Call**

Committee members John Healy, Carmen Corvino, William Brennan, and Alderman Bill Bevan. Also present were Chief Louis LaVecchia and Battalion Chief William Healey; from DeCarlo & Doll, Inc., Emanuel Machado and Fred Clark.

### **2. Consideration of Minutes**

#### **Regular Meeting - June 6, 2011**

Battalion Chief Healey commented that a correction was needed in the date posted on the minutes, changing it from June 8 to June 9.

*Committee members Corvino and Bevan made and seconded a motion to accept the minutes of the June 6, 2011, meeting as corrected. Motion carried unanimously.*

### **3. Report of Chairman**

Chairman Healy reported that the Committee had a number of things to cover in this meeting.

He informed the Committee that Mr. Raucci, the Chief Building Inspector, had been at the site and he allowed the footings in the west side of the building to be poured that day. The Chairman also said that further excavation is required for the footings on the east side of the building. The Chairman reported he and Mr. Brennan visited the site after the concrete was poured on the west side; and the Superintendent for Salce Contracting explained he had confirmed for Mr. Raucci that the floor elevation had changed. He also said he provided Mr. Raucci with the necessary paperwork.

The Chairman also said that after visiting the site, he and Mr. Brennan met with Mr. Raucci and Ms. Matheson in her office. They confirmed the original floor elevation would be raised by one foot as opposed to two feet. During the meeting, Mr. Raucci said all the footings on the west side could be poured. The Chairman said the revised drawings for the one-foot elevation would be submitted by DeCarlo & Doll by June 30<sup>th</sup>.

Chairman Healy reminded the Committee that at the last meeting, some discussion was held regarding the need for gravel at the site because of the water issue. A decision had

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been made on Change Order #5, in which the project would be charged \$5830, which represents 110 tons of gravel at \$45 per ton, with a 15 percent markup.

The Chairman said during that week's job meeting they discussed who would be taking and producing the meetings' minutes. The representative from Salce Contracting had commented that he believed he may be biased in the taking of the minutes. Chairman Healy requested of Mr. Machado an estimate of cost for him to continue taking the minutes for the job meetings. It was agreed he would be compensated \$100 per hour, with a cap of two hours for each meeting. The Chairman commented that he believed that number is fair and appropriate.

Committee Members Bevan and Corvino made and seconded a motion to pay the architect \$100 per hour, with a maximum of two hours, to take the minutes at job site meetings. Motion carried unanimously.

The Chairman turned the floor over to Mr. Machado for further explanation on change orders pending.

#### **4. Architect Report**

Mr. Machado informed the Committee that at that Monday's job meeting, he had expressed his disappointment in the present work schedule and completion date. The concrete had been scheduled for June 22<sup>nd</sup>, but had to be delayed until June 23<sup>rd</sup> due to weather.

Mr. Machado then said that he attended a site meeting with Mr. Raucci, who then gave approval for the partial concrete pouring.

He told the Committee that Payment Application #3 had arrived, but that dates and numbers were incorrect. He told the Committee that he had sent it back for revision.

Mr. Machado then commented on Change Order #3 regarding the excavation and removal of stumps and other buried material. He reiterated that a representative from DeCarlo & Doll was present at the site during this process. He added that pictures were taken of all the dumpsters that had been filled. There was some dissatisfaction expressed regarding the amount the project was being charged by Salce Contracting for this work. The initial charge was for \$37,909. Mr. Machado explained that \$10,000 was charged for the final day of this service alone. He asked for backup documentation regarding this. He then added that the issue of Change Order #3 was visited at the previous job meeting. Mr. Machado said that the charge was revised to \$33,851. He recommended the Committee accept that charge. Committee Member Brennan commented that the number

## East Side Fire Station Building Committee Regular Meeting

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Thursday, June 23, 2011

as it stands can be justified, but that it was still out of line. Mr. Machado then said that buried debris is an unforeseen condition.

Committee Members Corvino and Brennan made and seconded a motion to approve Change Order #3 in the amount of \$33,851, due to unforeseen site conditions. Motion carried unanimously.

Mr. Machado discussed Change Order #4, the sedimentation and erosion control, which was initially charged at \$23,000. Committee Member Brennan read to the Committee the invoice received from Lametta & Sons Construction, offering his opinion on how services should have been charged. After some discussion, Mr. Machado then presented DeCarlo & Doll's analysis for the work on tickets submitted versus base contract work. Mr. Machado read to the Committee the letter he would be submitting on their behalf to Salce Contracting regarding the change in charge in Change Order #4. DeCarlo & Doll recommended Salce Contracting be paid \$10,085 for Change Order #4 work.

Committee Members Corvino and Bevan made and seconded a motion to approve Change Order #4 in the amount of \$10,085 to Salce Contracting with a 15 percent profit and overhead to Salce Contracting, plus the bond premium. Motion carried unanimously.

Mr. Machado explained that Change Order #6 regarding the rates for refilling holes on the site needed to be further evaluated and that he would give his recommendation on a later date.

Mr. Machado then discussed Change Order #7 regarding the change in elevation of the building. It had been discussed the elevation should be raised by 1 foot, as opposed to 2 feet which had been originally discussed by the Committee. Mr. Machado expressed this change is the right thing to do, and would benefit both the City and the Fire Department.

Committee Members Brennan and Corvino made and seconded a motion that the finished floor elevation should be 33 feet, raising the elevation by 1 foot, as recommended by DeCarlo & Doll. Motion carried unanimously.

Mr. Machado again stressed that he would be pressing Salce Contracting for an updated construction schedule. He mentioned that the time extensions that had been requested have not been approved. Mr. Machado did note that due to at least four days of bad weather and some change order work impacting the project's critical path, some extension of time is appropriate. The Chairman suggested tabling this issue until the next meeting.

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**5. Battalion Chief Healey**

Invoices Received

Battalion Chief Healey presented invoices to the Committee:

- a. Recording Secretary, Colleen Birney, in the amount of \$1000, for secretarial services rendered from 2010 to the present.

Committee Members Corvino and Bevan made and seconded a motion to pay the invoice from the Recording Secretary in the amount of \$1000 from account number 0040-4320-5527-4168-0000 (secretarial fees). Motion carried unanimously.

**6. New Business**

Mr. Machado informed the Committee that mechanical and electrical drawings had been submitted to the United Illuminating Company to pursue Light the Night and Energy Star ratings.

The Committee decided to meet next on July 12 at 6:00 pm at Fire Headquarters.

Chairman Healy authorized Vice-Chair Corvino to call a meeting for a vote on pay orders while he is on vacation, if necessary.

**7. Adjournment**

Committee Members Brennan and Corvino made and seconded a motion to adjourn at 2007 hours. Motion carried unanimously.

Recorded by C. Birney