

# **East Side Fire Station Building Committee Special Meeting**

## **Fire Headquarters**

**72 New Haven Avenue, Milford, CT**

**Wednesday, May 11, 2011**

**Call to Order:** Chairman Healy called the meeting to order at 1804 hours. A quorum was present.

### **1. Roll Call**

Committee members John Healy, Judith Toohey, Alderman Phil Vetro, and Alderman Bill Bevan. Also present were Chief Louis LaVecchia and Firefighter Eric Mohr; from DeCarlo & Doll, Inc., Manuel Machado.

### **2. Change Order #2**

Chairman Healy informed the Committee Members that another change order was needed for the removal of more trees. Chief LaVecchia passed around to the Committee pictures of the trees affected on the site.

The Chairman explained that one of the trees is dead, another is dying, and there is a branch on the neighboring property that needs to be removed (to which the property owner has given permission). The Chairman added that when the estimate was given, the maple tree on the east property line had been included because it was thought the tree would interfere with both the sewer line and the firefighters' line of sight. It had been determined by DeCarlo & Doll and by the Department of Transportation that the maple tree would not interfere with either the sewer line nor the line of sight. Mr. Machado added that further tree issues are not anticipated.

Chairman Healy noted that an estimate for the removal of the three trees, plus the maple tree, had been given. Because the maple no longer needs to be removed, the adjusted estimate would be determined the following day, with DeCarlo & Doll's approval.

*Committee Members Bevan and Vetro made and seconded a motion to approve Change Order Proposal #2, less the removal of the maple tree. Motion carried unanimously.*

### **3. Report from DeCarlo & Doll on Change Order #3**

Chairman Healy reported that when excavation of the site began, a large area of buried tree stumps had been uncovered. It is unclear how many stumps have been buried; they need to be removed. The Chairman presented an estimate for time and material to the Committee Members of \$250 an hour for the machine needed to remove the stumps, and \$850 for each large dumpster to be filled.

The Chairman added that the removal of the stumps needs to be monitored. He informed the Committee that Jim Wilson from DeCarlo & Doll would be at the site during the process. Mr. Machado reported that Mr. Wilson had been at the site that morning

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documenting materials and trucks leaving the site. Mr. Machado also commented that the estimates given for time and material seem reasonable.

Mr. Machado stressed that this is the first change order where the time element really comes into play, as the stumps are interfering with construction moving onto the next step.

Committee Members Vetro and Bevan made and seconded a motion to approve Change Order Proposal #3, using the estimates of \$250 per hour for the machine and operator, and \$850 for each dumpster filled. Motion carried unanimously.

#### **4. Future expedited Change Order procedures**

Chairman Healy passed out to the Committee a proposal for future expedited change orders. He informed them that he had gone over the proposal with Chief LaVecchia. Chief LaVecchia added that he had spoken with the City Attorney's Office, and this procedure should only be used for something that will delay the project. The Chairman commented that this would not be used unless he is convinced the Committee would not have time to meet and vote on the issue and to prevent a cost overrun.

The Proposal reads as follows:

The Eastside Fire Station Building committee authorizes the Building Chairman or his designee, one other member of the Building committee and a Fire Department official appointed by the Fire Chief to approve change orders up to Ten Thousand Dollars (\$10,000.00) only when waiting for full committee approval will delay construction or cost the project additional funds.

Committee Members Vetro and Toohey made and seconded a motion to approve the procedure for future expedited change orders, as per discussion. Motion carried unanimously.

#### **5. Adjournment**

Committee Members Toohey and Vetro made and seconded a motion to adjourn at 1857 hours. Motion carried unanimously.

Recorded by C. Birney