

# **East Side Fire Station Building Committee Regular Meeting**

## **Fire Headquarters**

**72 New Haven Avenue, Milford, CT**

**Thursday, March 8, 2012**

**Call to Order:** Chairman Healy called the meeting to order at 1735 hours. A quorum was present.

### **1. Roll Call**

Committee members John Healy, Carmen Corvino, William Brennan, Bill Bevan, Alderman Phil Vetro, Jack Jansen, and Judith Toohey. Also present was Battalion Chief William Healey; from DeCarlo & Doll, Inc., Emanuel Machado.

### **2. Consideration of Minutes Regular Meeting - February 29, 2012**

Battalion Chief Healey clarified one point on the minutes on page four, stating the \$900 payment to DeCarlo & Doll, Inc., represented the end of the original contract amount. Committee Members Corvino and Vetro made and seconded a motion to accept the minutes of the February 29, 2012, regular meeting as clarified. Motion carried unanimously.

### **3. Report of Chairman**

Chairman Healy reported the plywood installation on the roof had been completed and the plywood itself had been covered with tar paper earlier that day. He said he confirmed the shingles would be delivered to the site on March 9<sup>th</sup> at 6:45 am. He commented that his hope was that Pioneer Roofing would work on Saturday. He opened the floor to questions from the Committee.

Battalion Chief Healey confirmed with the Committee that they had been receiving updated photographs of the project.

Chairman Healy turned the floor over to Mr. Machado for presentation of the most recent payment application.

### **4. Architect Report**

Mr. Machado presented the Committee with a payment application. The total amount to be paid is \$240,342.09. Included in this payment application is \$94,690 for masonry (100% complete), \$13,002 for structural steel and trusses (100% complete), \$24,000 for door hardware (Mr. Machado noted he viewed the invoice for this item, and materials are stored at the trailer on-site) \$25,707 for interior framing (95% complete), and \$13,800 for plumbing work.

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Committee Member Vetro inquired if the HVAC work had begun; Mr. Machado stated the coordination drawings are in. Mr. Machado added there had been a meeting with all the trades at the site this week and all the subcontractors are ready to work.

Mr. Machado informed the Committee the line item on the payment application regarding stored materials was in reference to the gear lockers.

Mr. Machado noted the job is 62% complete, which is a 7% increase over last month, but the overall project pace remains behind schedule.

Committee Members Jansen and Vetro made and seconded a motion to approve the payment application to Salce Contracting for \$240,342.09, as recommended by DeCarlo & Doll.

Committee Member Bevan requested background on the door hardware, inquiring why the number for door hardware is so high. Mr. Machado passed out the hardware invoice for review and explained that the doors for the station are not “run-of-the-mill” doors and require many components. Battalion Chief Healey explained two of the interior doors of the station require keypads, which also bring the pricing up. Mr. Machado assured Committee Member Bevan this pricing is not unusual for a secure building such as a fire station.

Motion carried unanimously.

Mr. Machado reported he had has no word from the steel manufacturer who had been threatening to put a hold on the job due to non-payment from Salce Contracting. Committee Member Brennan stated the steel manufacturer had been directed to speak to the Milford City Attorney and the bond company. Mr. Machado added he would inform the steel manufacturer the Committee had approved Salce Contracting’s recent payment application.

Chairman Healy said there had been a lot of discussion regarding the windows. He informed the Committee Members there is a pending Proposed Change Order regarding the mulling of the windows. He commented that in this instance, they would be getting a better product if the windows were mulled in the factory as opposed to on-site. There are 5 windows which will need to be mulled on-site, but a representative from Marvin Windows will provide a demonstration to the crew on-site to ensure these windows are mulled correctly.

Mr. Machado explained the Proposed Change Order for factory mulling would be \$5274.32 including site labor, profit and overhead, and the bond premium. Committee Member Brennan commented that the factory mulling would ensure if there was a

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problem with the windows, the Department could then deal directly with Marvin Windows to fix the problem. Chairman Healy added the price of the factory mulling should have already been accounted for, but based on Mr. Machado's explanation, he is recommending the Committee approve the change order. Mr. Machado further explained that during the bid interview it was explained thoroughly to Salce Contracting the complexity of the windows; Committee Member Vetro said he could not justify how the contractor missed this item if it had been explained.

Mr. Machado stated the labor estimate of 40 hours for the window installation seemed high upon his analysis. He contacted Mr. Mike Vitello of Salce Contracting to discuss; Mr. Machado said the factory mulling of the windows would cut back on labor considerably. It was agreed that Salce Contracting could bill for 16 hours of labor. Mr. Machado gave the total for Proposed Change Order #23 as \$5,274.32, which includes profit and overhead, the bond premium, labor, and the cost of factory mulling.

Committee Members Brennan and Bevan made and seconded a motion to approve and pay Proposed Change Order #23 in the amount of \$5,274.32. Motion carried unanimously.

Mr. Machado reported he had been informed the storefront would require an \$11,000 change order from the subcontractor. He stated the storefront had been bid as an alternate; Salce submitted the product data sheet and DeCarlo & Doll approved it back in October of 2011. Mr. Machado added the subcontractor Norwalk Glass has stated the frame is not compatible and will need to change out the frame to a 451T series frame to work with the specified doors. He said the Committee will have to carefully consider its options if there is no agreement on this issue.

Chairman Healy commented that installing insulation for this project will be a challenge.

#### 5. **Battalion Chief Healey**

Battalion Chief Healey said he included the updated budget report in the Committee's packages, which outlines and explains how much has been utilized in each of the four accounts associated with the project. He stated the station furniture had been purchased through the construction account. He added they project is on a good track to stay under budget.

Battalion Chief Healey suggested the Committee approve a transfer from the construction account to the secretarial account to cover future secretarial fees.

Committee Members Vetro and Toohey made and seconded a motion to transfer \$500 from account 0040-4320-5527-4994-0000 (construction) to account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

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Invoices

Committee Members Vetro and Jansen made and seconded a motion to pay the invoice in the amount of \$1,524.23 to Connecticut Materials Testing for roof truss inspection and masonry and grout inspection from account 0040-4320-5527-4994-0000 (construction). Motion carried unanimously.

Committee Members Corvino and Toohey made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Battalion Chief Healey informed the Committee of the “Hold Harmless” waiver that must be signed by all members prior to visiting the project site. The Committee discussed possible days and times for a tour of the site.

Battalion Chief Healey reported the fuel tank had been pumped out at no cost and will be moved to its new location shortly.

**6. New Business**

The Committee decided tentatively schedule a meeting for April 5<sup>th</sup> at 5:30 at Fire Headquarters.

**7. Adjournment**

Committee Members Bevan and Vetro made and seconded a motion to adjourn at 1910 hours. Motion carried unanimously.

Recorded by C. Birney