

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, January 11, 2012

Call to Order: Chairman Healy called the meeting to order at 1752 hours. A quorum was present.

1. Roll Call

Committee members John Healy, Carmen Corvino, William Brennan, Bill Bevan, Alderman Phil Vetro, and Jack Jansen. Also present was Chief Louis LaVecchia; from DeCarlo & Doll, Inc., Emanuel Machado.

2. Consideration of Minutes

Regular Meeting - January 4, 2012

Committee Members Corvino and Bevan made and seconded a motion to accept the minutes of the January 4, 2012, regular meeting as presented. Motion carried unanimously.

3. Report of Chairman

Chairman Healy reported that frames had been made to mock the different sizes for the building sign. He said the Committee Members all had a chance to see the frames placed on the side of the building. The Chairman said Mr. Machado placed to-scale lettering on the signs and had pictures available for the Committee to view. The Chairman noted that Committee Member Toohey informed him by email of her choice of the 8x8 sign. Mr. Machado showed the Committee samples of the stone that would be used for the sign; one sample had colored lettering and one did not. Mr. Machado stated the lettering could be done in any color and any finish.

The Committee Members discussed the size options for the sign. Committee Member Vetro disagreed with the need to pronounce the building as a fire station; he said he felt an 8x8 sign would be too large. Committee Member Corvino stated a smaller sign would look lost on the side of the building.

Committee Members Jansen and Corvino made and seconded a motion to choose the 8x8 sign size for the building. Motion carried.

Committee Member Vetro opposed this motion.

The Chairman noted he would ask Battalion Chief Healey to retrieve the CAD with the Department's patch on it from Mr. Sign to then give to O&G for the building sign.

Committee Members Brennan and Corvino made and seconded a motion to have Mr. Sign manufacture the station's dedication plaque. Motion carried unanimously.

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Committee Members Vetro and Bevan made and seconded a motion to have the building's cornerstone reflect the date, with no date reflected on the 8x8 sign. Motion carried unanimously.

Chairman Healy stated he had been at the site that day and the day before. He reported the aprons have been poured and the pad for the large fuel tank has been poured. He added that all the roof trusses are up and some exterior walls have been framed. The Chairman also noted that the HVAC material that is stored has been verified by DeCarlo & Doll. Committee Member Vetro inquired what the brand of the HVAC material is; Mr. Machado said the brand name is LG.

4. Architect Report

Mr. Machado reported that the project has a good crew working currently. He mentioned Mr. Troy Dixon noticed a mathematical error on the structural calculations submitted by the metal soffit frames shop drawings preparer, but that issue has been resolved. The Chairman added that no time was lost for that mathematical error.

Mr. Machado stated that the roof should be completed in two to three weeks; he added that the roof decking is currently on site. Sheathing panels are stored at Salce's warehouse. He noted that the mason is anxious to begin working; he said if winter conditions are necessary, Salce Contracting has stated they will provide the proper heating in sections.

Mr. Machado informed the Committee Members that there would be a meeting this Friday to discuss outstanding change orders. He stated that as always, he has asked for backup information regarding the change orders.

Committee Members Jansen and Vetro made and seconded a motion to amend the agenda to add executive session. Motion carried unanimously.

Committee Members Bevan and Vetro made and seconded a motion to enter executive session to discuss possible litigation. Motion carried unanimously.

The Committee invited Mr. Machado and Chief LaVecchia to remain during executive session.

The Committee entered executive session at 1813 hours.

Committee Members Bevan and Vetro made and seconded a motion to return to open session. Motion carried unanimously.

The Committee returned to open session at 1827 hours. No votes were taken during executive session.

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Committee Member Brennan stressed the need for Salce Contracting to pay Waters Construction in a timely manner. Mr. Machado stated the current payment application that he will be recommending for approval should more than cover Waters' paving work.

Mr. Machado presented to the Committee the current payment application from Salce Contracting in the amount of \$297,806. He stated through his analysis of the payment application, he deducted \$29,000 for a requested change order that would be discussed at the meeting on Friday. In addition, he requested payroll records from Salce Contracting reflecting plumbing work in the amount of \$12,880; once he is in receipt of those records, he would recommend payment.

Committee Members Vetro and Bevan made and seconded a motion to approve the payment application to Salce Contracting in the maximum amount of \$269,262.96, pending receipt of plumber payroll records, as recommended by DeCarlo & Doll, Inc. Motion carried unanimously.

5. Invoices

Committee Members Corvino and Bevan made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Mr. Machado noted in the construction contract, it states the owner pays for all normal testing; however, if the contractor makes a mistake and additional testing is required, it is the contractor's responsibility to pay for that testing.

Mr. Machado presented invoices from Connecticut Materials Testing totaling \$3,100 for work performed on December 23rd. The invoice delineates \$890 is the responsibility of the owner and \$2,283 is the responsibility of Salce Contracting.

Committee Members Bevan and Jansen made and seconded a motion to pay the invoice to Connecticut Materials Testing in the amount of \$890 for services rendered November 17th and 18th, 2011, from account 0040-4320-5527-4994-0000 (construction). Motion carried unanimously.

6. New Business

Committee Members Bevan and Corvino made and seconded a motion to pursue colored lettering for the building sign. Motion carried unanimously.

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7. Adjournment

Committee Members Bevan and Jansen made and seconded a motion to adjourn at 1847 hours. Motion carried unanimously.

Recorded by C. Birney