

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, January 4, 2012

Call to Order: Chairman Healy called the meeting to order at 1734 hours. A quorum was present.

1. Roll Call

Committee members John Healy, Carmen Corvino, William Brennan, Judith Toohey, Bill Bevan, Alderman Phil Vetro, and Jack Jansen. Also present was Chief Louis LaVecchia; from DeCarlo & Doll, Inc., Robert Grzywacz and Emanuel Machado.

2. Consideration of Minutes

Regular Meeting - December 6, 2011

Committee Members Toohey and Vetro made and seconded a motion to accept the minutes of the December 6, 2011, regular meeting as presented. Motion carried unanimously.

3. Report of Chairman

Chairman Healy wished everyone present a happy new year.

The Chairman said he stopped by the site and noted the crews have been working daily from 7 to 3. The bulk of the roof trusses have been completed. The Chairman added that the cold form steel material is in receipt, and the mason is soon to follow. The aprons are scheduled to be poured on Friday.

Chairman Healy noted that included in the Committee's packet is the agreement with DeCarlo & Doll. He stated there had been a couple of changes made; one, the amount due to DeCarlo & Doll is lower; two, the Milford City Attorney had asked for some verbiage to be included in the agreement.

The Chairman said the City Attorney contacted the bond company; Salce Contracting had responded to the City Attorney, and Mr. Machado had been asked to provide certain information to the City Attorney.

Chairman Healy explained that Mr. Grzywacz had some opinions about the front signage. The Chairman noted that the Committee spent some time discussing the proposal made by Mr. Sign; he noted that he had the proposal from O&G, including an estimate for installation. He said it would come in under the allowance. The Chairman turned the floor over to Mr. Grzywacz for a presentation.

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Mr. Grzywacz showed the Committee to-scale versions of lettering on signs that are 8x8, 7.4x7.4, 6.8x6.8, and 6x6. He explained the stone itself is 4-inch thick limestone that will sit flush with the building, and the letters would be incised with a routing machine. Chairman Healy reminded the Committee that there is also a \$1,800 allowance for a dedication plaque; he suggested having Mr. Sign make the dedication plaque. The Committee Members and Chief LaVecchia all discussed the pros and cons of each size of sign. They decided to have mock ups made and placed on the side of the building; each Committee Member would choose which size they prefer and the decision would be made at the next meeting.

Mr. Machado directed the Committee's attention to the sample garage door colors he brought to the meeting. He explained that in the provided pictures, the color looks a bit more saturated. He added he is trying to get better color samples from Salce Contracting. Chief LaVecchia commented that there are currently 23 garage doors in the Department. He said that any color, even white, will fade. He said that the Department is on a very tight budget. The Chief strongly suggested the Committee choose white for the garage doors.

Mr. Grzywacz stated when DeCarlo & Doll designed the station they looked to other buildings in Milford, namely, the Taylor Library, for their design. He did say that he understood Chief LaVecchia's concerns.

The Committee discussed matching the trim of the building with the garage doors. The Chairman explained that the trim of the building will be manufactured using AZEK, which is a plastic composite board and comes in white. Mr. Grzywacz suggested picking the white for the garage doors closest to the white of the AZEK.

Committee Members Corvino and Vetro made and seconded a motion to accept the color white closest to AZEK for the garage doors. Motion carried unanimously.

Chairman Healy stated there had been some back and forth about the roof shingles recently. He said Salce Contracting said the shingle that had been chosen by the Committee was no longer available; the Chairman said Mr. Machado did his due diligence and found out it is in fact still available.

4. Architect Report

Mr. Machado reported that the site is has been paved, the curbs are all completed, and the roof trusses are going up. He added that the roof should be completed by January 15th. Committee Member Vetro asked if the asphalt portion has been finished; Mr. Machado said it will be completed in the spring.

Mr. Machado said the mason is very competent and when he is finished, the City will have a very good looking building.

East Side Fire Station Building Committee Regular Meeting

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Wednesday, January 4, 2012

Mr. Machado confirmed with the Marvin Window representative that the windows for the station would need a two-week lead time. He stated the windows should be ordered by January 15th, to arrive by February 1st, when the building should be framed.

Chief LaVecchia inquired if the mortar being laid in the cold weather would have any adverse effects. Mr. Machado said he didn't think so; he said the mason would not be doing brickwork until February. He did note that if the mason were to have to work in the cold weather, Salce Contracting has to provide proper heating to protect the mortar and brickwork. Mr. Machado assured the Committee that he would stay on top of it.

Mr. Machado said he received a payment application from Salce Contracting that afternoon. He explained he would have to do another analysis on the payment application. The application asks for \$297,000 for the month of December, which includes material stored on the site. Mr. Machado said he would verify the material is in fact on the site.

Mr. Machado stated that the payment application does not request final payment for the concrete. A change order has been requested for the concrete sub-base and binder in the amount of \$29,000. Mr. Machado said Waters Construction should be paid out of the \$79,000 on the application he would suggest the Committee approve, but he takes issue with the \$29,000 change order. Committee Member Brennan commented that Waters Construction should be paid expeditiously as they did a favor.

Mr. Machado summed up by saying the project continues to be a trying job, but there will be a quality building when it is finished. He opened the floor to questions.

5. Invoices

Committee Members Toohey and Corvino made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Committee Members Corvino and Jansen made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount of \$3,000 for basic contract services from account 0040-4320-5527-4993-0000 (architect). Motion carried unanimously.

Committee Members Corvino and Vetro made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., for services rendered by Mr. Machado from November 19th, 2011, to November 30, 2011, in the amount of \$3,852.50 from account 0040-4320-5527-4993-0011 (construction administration). Motion carried unanimously.

Committee Member Brennan stated that the Committee is still waiting for the cost breakdown to show that the construction administration is not a project cost. Mr.

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Machado stated he is working on an outline to show categories of what the contractor will be responsible for in back pay. The Chairman added that some of Mr. Machado's time has been spend composing correspondence, but he has an interest to know what out of the construction administration costs the contractor will be responsible for.

Committee Members Brennan and Vetro made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., for services rendered by Mr. Machado from December 1, 2011, to December 23, 2011, in the amount of \$5,807.50 from account 0040-4320-5527-4993-0011 (construction administration). Motion carried unanimously.

Committee Members Corvino and Jansen made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount of \$115 for special inspections rendered by Mr. Troy Dixon from November 23, 2011, to December 23, 2011, from account 0040-4320-5527-4993-0000 (architect). Motion carried unanimously.

Committee Members Corvino and Vetro made and seconded a motion to pay the invoice to Connecticut Materials Testing in the amount of \$3,174.23 for inspections rendered from November 1, 2011, to November 30, 2011, from account 0040-4320-5527-4994 (construction). Motion carried unanimously.

Committee Members Vetro and Corvino made and seconded a motion to pay the invoice to Connecticut Materials Testing in the amount of \$1,519.20 for concrete testing from account 0040-4320-5527-4994 (construction). Motion carried unanimously.

6. New Business

Chairman Healy commended Committee Member Brennan on his hard work and diligence throughout the project. He suggested to the Committee they make him Co-Vice Chairman of the Committee with Committee Member Corvino. He said he thinks Committee Member Brennan's name should go on the dedication plaque as Co-Vice-Chairman.

Committee Members Corvino and Vetro made and seconded a motion to name Committee Member Brennan as Co-Vice-Chairman of the Committee. Motion carried unanimously.

Chairman Healy passed around a rough draft of the dedication plaque.

The Committee decided to meet next on January 11th at 5:30 at Fire Headquarters.

East Side Fire Station Building Committee Regular Meeting

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7. Adjournment

Committee Members Brennan and Vetro made and seconded a motion to adjourn at 1928 hours. Motion carried unanimously.

Recorded by C. Birney