

# **ECONOMIC DEVELOPMENT COMMISSION**

## **MINUTES**

**September 22, 2010**

Present: Commissioners: Cyrus Settineri, John DePalma,  
Robert Kapusta and Susan Patrick  
Advisors: Robert Gregory and Kathy Alagno

Absent: Commissioners Susan Ashelford, Genevieve Salvatore, and  
Robert Stanton

- I. Chairman Settineri called the meeting to order at 8:35 a.m.
- II. Public Comments – None
- III. Minutes - The minutes of the meeting of August 25, 2010, were approved as presented.
- IV. Economic Development Report

Mr. Gregory highlighted Valentine's Diamond expansion, Checkers, Krazy City closing, and GotChef. Ms. Patrick noted that GotChef was now located at the train station.

- V. Committee Reports

- A. Brokers Showcase

Items discussed:

Sponsors: Milford Bank and D'Amato Brothers at \$250 each. Signs needed for both.

Pastries by Scratch Bakery for \$200.

Yacht Club will provide a server, coffee and tea.

Public Relations: Publicity for event and sponsors in newspapers, on the web and TV.

Invitation to go out tomorrow. Follow-up with phone calls. Additional names from Mr. Russell.

Handout with available properties to list address, type, cost and size.

Survey: A one-page exit survey. Questions developed by Mr. Russell.

Room setup: Presentations will be on the stage away from the windows. Food will be on tables outside of the stage area.

Program: Mr. Gregory to start at 8:15, intro Mayor, then featured business story, then Mr. Settineri who will intro Jocelyn Mathiasen and Permitting and Land Use story. Wrap-up by 8:45 and allow for questions.

Ms. Patrick said that it was important that the business community have input into the next Milford Plan of Conservation and Development.

Featured business: Ms. Patrick said ShowMotion president was doing a lot of traveling and couldn't do this one but would in the future. Other suggestions: PC Richard and Milford Fabricating

A pen and other goodies will be presented to each attendee.

#### B. Business Visitation

Mr. DePalma noted that a letter had been sent to a number of businesses. UI will follow-up and make appointments. Other commission members are invited to participate.

#### C. Business Survey

Ms. Alagno said the survey is almost complete. The business list of 2,050 may have to be pared down because of budgetary constraints. A press release will encourage those who didn't get the survey to respond.

#### D. Land Use and Permitting

Mr. Gregory said that the Board of Aldermen had approved the expenditure for new software.

E. Neighborhood Preservation

Ms. Patrick met with Dr. McBride and went over specific properties with him. Some have been referred to the City Attorney for action.

Discussion was held regarding the TD Bank North proposed building at the Harrison's site. They are responsive to making changes to fit the character of downtown.

F. Shop Local Campaign – No Report

VI. Old Business

Ms. Alagno outlined the new regional economic development organization called REX.

She also noted a summit produced by the Greater New Haven Manufacturers Association on Oct 7<sup>th</sup>.

VII. New Business

Chairman Settineri presented the attendance record of EDC commissioners. He noted Mr. Stanton had a valid excuse. The matter was discussed.

A motion was made and seconded to have the Chair verbally notify the Mayor of the commission's concern.

PASSED UNANIMOUSLY

A motion was made and seconded to send a letter to all commissioners reminding them of the obligation to attend all meetings as expressed in the Milford Code of Ordinances and include a copy.

PASSED UNANIMOUSLY

The meeting was adjourned at 9:35 a.m.

Respectfully submitted,  
Robert B. Gregory