

# **ECONOMIC DEVELOPMENT COMMISSION**

## **MINUTES**

**August 25, 2010**

Present: Commissioners: Cyrus Settineri, John DePalma,  
Robert Kapusta and Susan Patrick

Advisors: Robert Gregory and Kathy Alagno

Absent: Commissioners Susan Ashelford, Genevieve Salvatore, and  
Robert Stanton

- I. Chairman Settineri called the meeting to order at 8:35 a.m.
- II. Public Comments – None
- III. Minutes – The minutes of the meeting held on July 28, 2010 were approved.
- IV. Correspondence – A letter had been received regarding an anti-blight property.
- V. Brokers Showcase
  - A. Chairman Settineri said it would be an event to show off Milford's assets to commercial brokers in the area. It was established that the event would take place on October 13, 2010, at 8 a.m. at the Milford Yacht Club. Pastries will be provided by Scratch Bakery and coffee from Starbucks or Dunkin Donuts. A fruit tray will be provided.  
After discussion the time frame will be as follows:

8-8:30 a.m.	Gathering, coffee, and pastries
8:30-8:50 a.m.	Program
  - B. The agenda would be as follows:
    - 1. Mr. Gregory will serve as MC. (One minute)
    - 2. Mayor Richetelli will welcome the group. (Two minutes)
    - 3. Chairman Settineri will say a few words. (Two minutes)

4. The ShowMotion project will be highlighted. PC Richard would be next in line. (10 minutes)
5. The new Director of Permitting and Land Use will give a presentation on the “new” permitting process. Discussion was held regarding a catchy name for the process. (10 minutes)

The Chair thought that a slide presentation of before-and-after pictures of various projects could run continuously. Agents that have Milford properties would bring promo sheets with that info.

Nametags for attendees will be provided.

- C. Invitations will be sent out by e-mail. CERC will assist in sending out invites. EDC will supplement the list with our own list of invitees and do a mailing copied on letterhead to save cost.
- D. Budget - It was thought that \$1,000 could cover the costs. Arnold Peck, G.J. Smith, Joe Coci, Lou D’Amato, Cerruzzi, and Preotle will be solicited for \$200 each.
- E. Publicity – Press releases will be distributed. Media from local newspapers will be invited. Channel 12 will be invited. Business editors will be invited.
- F. A list of all available properties will be given out.

VI. Old Business - None

VII. New Business

- A. Chairman Settineri expressed his concern with attendance and the need for active commissioners. He asked for a review of policy at the next meeting.
- B. Mr. Gregory reported that the region was hosting site selectors from all over the country under the leadership of UI.
- C. Ms. Alagno reported that the business survey was almost ready to go.
- D. Ms. Alagno told the Commission about the University of Bridgeport business incubator program.

- E. Ms. Alagno described a small business institute that will offer existing businesses information sponsored by the Chamber in cooperation with the Milford Financial Center and Citizens Bank. SCORE is an excellent program for new businesses.

The meeting was adjourned at 9:25 a.m.

Respectfully submitted,  
Robert B. Gregory