

**DOWNTOWN RIVER-HIGH STREET DEVELOPMENT COMMITTEE
REGULAR MEETING
February 9, 2018**

I. Call to Order

The Downtown River-High Street Development Commission held its Regular Monthly Meeting on Friday, February 9, 2018 at the Parsons Government Center, 70 West River Street, Conference Room B, Milford, CT. Chairman Smith called the meeting to order at 8:31 a.m.

Committee Members Present

Peter Smith, Chairman
Joseph Agro, Jr.
Ald. Raymond Vitali
Richard Jagoe
Amanda Root

Also Present

Mayor Ben Blake
Julie Nash, Community Develop.
David Sulkis, City Planner
David Fernandez

Excused: John Knuff, Henry Jadach, Ald. Anderson

II. Approval of Minutes

Mr. Agro and Mr. Jagoe made and seconded a motion to approve the minutes of the October 13, 2017 meeting as presented. Motion carried unanimously.

Mr. Agro and Mr. Jagoe made and seconded a motion to approve the minutes of the November 17, 2017 meeting as presented. Motion carried unanimously.

Mr. Agro and Mr. Jagoe made and seconded a motion to approve the minutes of the January 12, 2018 meeting as presented. Motion carried unanimously.

IV. Public Comment

Mary Elizabeth Oake – 30 Darina Place – stated she is an artist and comes from a family of architects. She provided the Committee with her background. She expressed interest in being a part of the process and also commented about greening, what the building should look like and a possible rooftop garden.

III. Chairman Smith's Report/Introductory Comments

No report.

V. Standing Items

a. RFQ Discussion

Ms. Nash stated she would work with colleagues to put together the RFQ, along with comments from this Committee. She referred the Committee to the handout for the proposed RFQ and went through the document.

Mayor Blake thanked the Committee for their hard work and being conscious of protecting downtown, the hub of the city. He stated when you think of Milford you think of downtown and its charm. He proceeded with some background of the plan which was to look at parking as part of the grant the city received. Mayor Blake spoke of the vision he has for the downtown and the proposed area. He stated aesthetics are important to the final colonial/coastal charm. Discussion ensued.

Chairman Smith stated one of the next steps would be hearing from potential developers in response to the RFQ. Discussion resumed with the Committee reviewing the proposed RFQ and make changes/corrections.

Ms. Nash stated she would input the changes made by the Committee into the document and then forward to the City's purchasing agent

Chairman Smith asked the Committee members to direct any additional comments to Ms. Nash or the purchasing agent.

VI. Next Steps

Discussed above.

Being no further business, Mr. Agro and Mr. Jagoe moved to adjourn. Motion carried unanimously. The meeting adjourned at 9:34 a.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary