

# CITY OF MILFORD

## FY2023-2024 CDBG Program Year 49

### Public Participation Process & Grant Award Schedule

<u>DATE:</u>	<u>ACTIVITY:</u>
January 6, 2023	Mail Notice of FY23 Funding Availability (NOFA) and PY49 Letter to Interested Parties.
January 12, 2023, Thursday	Publish Notice of Funding Availability (NOFA) with Public Hearing and Grant Application Due date (15-day Notice ends January 27, 2023).
February 21, 2023, Tuesday	DUE: PY49 FY2023 Grant Application and attachments.
March 8, 2023 Wednesday 6:30 p.m.	<u>1<sup>st</sup> Virtual Public Hearing:</u> Grant proposals & community & housing needs
March 9 – May 3, 2023	Prepare: PY49 FY23 AAP budget recommendation for 30 day notice, Environmental Review Report (ERR).
May 4 – June 5, 2023	30-day Public Comment Period: PY49 AAP & Recommended Grant Budget
May 10, 2023 Wednesday 5:00 p.m.	<u>2<sup>nd</sup> Public Hearing:</u> Public comment on proposed FY2023 Annual Action Plan
June 16, 2023	City Fiscal Year financial closing. Approve REQ/PO prior to MUNIS shutdown.
June 22, 2023, Thursday	Submit PY49 AAP & Resolution to City Attorney for BOA July meeting agenda.
<i>July 10, 2023 Monday</i>	<i>Board of Aldermen Agenda –FY23 PY49 AAP vote to accept.</i>
July 5 – July 28, 2023	Prepare: PY49 Environmental Review Report, ERR/RROF Notice 8/3/23
August 2 <sup>nd</sup>	HUD Annual Timeliness Test – 1.5 Grant to Expenditure Ratio, Fiscal Year-End financial reconciliation & 4 <sup>th</sup> Qtr/Final Subrecipient Activity Report & Reimbursement Request.
August 15, 2023	15-day Notice for Public Comment: PY49 ERR / RROF Notice, if applicable
August 3, 2023 <i>submitted</i>	Annual Action Plan, due to HUD Hartford 8/15/2023 (45-day prior to PY end)
August - September	Finalize PY48 grant financial reconciliation, activity report input, download Consolidated Annual Performance Evaluation Report (CAPER) IDIS reports. Prepare PY49 Subrecipient Agreement mailing.
<b>September 30</b>	<b>Program Year 48 FY2022-2023 grant year ends.</b> HUD Approves AAP (45-day review period). 48 grant year end, HUD Treasury shut down/federal year end.
<b>October 1</b>	<b>Program Year 49 FY2023-2024 grant year begins.</b>
October – November	Prepare PY48 (CAPER).
December 7, 2023	15-day Notice for Public Comment PY48 CAPER.
December 29, 2023	Due: PY48 CAPER to HUD (90 days after end of PY Sept 30).

*\*\*CDBG notices, reports and grant documents appear in the Milford Mirror and on the ECD webpage*