

## **APPENDIX C**

Application for Federal Assistance SF-424

Assurances - Construction Programs SF-424D

Certifications Non-State

Certification Drug Free Work Place HUD 50070

Certified Resolution - Board of Alderman

\*Signed forms will be added upon acceptance from the Board of Alderman

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

B-21-MC-09-0003

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

City of Milford

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

06-6002037

**\* c. Organizational DUNS:**

0396236810000

**d. Address:**

**\* Street1:**

110 River Street

**Street2:**

**\* City:**

Milford

**County/Parish:**

**\* State:**

CT: Connecticut

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

06460-3317

**e. Organizational Unit:**

**Department Name:**

Economic&Community Development

**Division Name:**

CDBG

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Ms.

**\* First Name:**

Sheila

**Middle Name:**

**\* Last Name:**

Dravis

**Suffix:**

**Title:**

CDBG Administrator

**Organizational Affiliation:**

City of Milford

**\* Telephone Number:**

203-783-3230

**Fax Number:**

**\* Email:**

sdravis@milfordct.gov

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Office of Housing & Urban Development (HUD)

### 11. Catalog of Federal Domestic Assistance Number:

CFDA 14.218

CFDA Title:

HUD Entitlement Community Development Block Grant (CDBG)

### \* 12. Funding Opportunity Number:

CFDA 14.218

\* Title:

Community Development Block Grant, Entitlement A-Formula Grants, U.S. Office of Housing and Urban Development

### 13. Competition Identification Number:

Not Applicable

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Community Development Block Grant FY21 Annual Action Plan

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

3rd

\* b. Program/Project

3rd

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

10/01/2021

\* b. End Date:

09/30/2022

**18. Estimated Funding (\$):**

\* a. Federal

533,354.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

\* g. TOTAL

533,354.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Mr.

\* First Name:

Benjamin

Middle Name:

\* Last Name:

Blake

Suffix:

\* Title:

Mayor

\* Telephone Number:

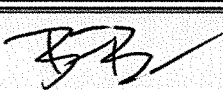
203-783-3201

Fax Number:

\* Email:

mayor@milfordct.gov

\* Signature of Authorized Representative:



\* Date Signed:

7-23-21

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<div data-bbox="886 1346 1482 1377">Mayor</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Milford, CT	<div data-bbox="1128 1438 1356 1501">7-23-21</div>

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

7-23-21  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

7-23-21  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

### **OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

7-23-21  
Date

Mayor  
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

70 West River Street Milford CT 06460

Check ☒ if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

# Certification for a Drug-Free Workplace

U.S. Department of Housing  
and Urban Development

Applicant Name

City of Milford, Connecticut

Program/Activity Receiving Federal Grant Funding

Office of Housing and Urban Development, Community Development Block Grant

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

70 West River Street, Milford CT 06460

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

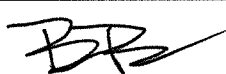
Name of Authorized Official

Benjamin G. Blake

Title

Mayor

Signature



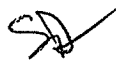
Date

7-23-21

X

# MEMORANDUM

**To:** Mayor Benjamin G. Blake

**From:** Sheila Dravis, CDBG Administrator 

**Date:** June 25, 2021

**Cc:** Atty. Jonathan Berchem, City Attorney  
Karen Fortunati, City Clerk

**Subject:** Request for Aldermanic Agenda on July 12, 2021 - Resolution to Authorize Application for Community Development Block Grant (CDBG) FY21 Program Year 47 , Annual Action Plan

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Please find a copy of the Executive Summary of the CDBG PY47 Annual Action Plan the 30-Day notice of public comment and a public comment summary for review by the Mayor and Alderman.

*Please find the attached Resolution that authorizes the Mayor to:*

Execute the Application for Federal Assistance SF424 in order to receive the Community Development Block Grant (CDBG) entitlement award of \$533,354 for the Program year beginning October 1, 2021 to September 30, 2022.

Inclusion of this Resolution on the July 12, 2021 Board of Alderman agenda is necessary to the timely submission of the PY47 Annual Action Plan with the Application for Federal Assistance SF424 and Certifications to HUD on or before its due date of August 15, 2021.

The Department of Economic and Community Development published the PY47 Annual Action Plan, budget and appendices were noticed for comment in the Milford Mirror newspaper and on the ECD webpage of the City website between May 27, 2021 and June 25, 2021.

Thank you for your assistance.

Enclosures



# City of Milford, Connecticut

Office of the City Clerk  
INTEROFFICE MEMO

**TO:** Benjamin G. Blake, Mayor  
Jonathan Berchem, City Attorney  
Philip J. Vetro, Board of Aldermen Chairman  
Ariane Swift, Accountant  
Peter Erodici, Finance Director  
Chris Saley, Public Works Director  
Steven Johnson, Public Works Director  
✓ Sheila Dravis, Block Grant Coordinator

**FROM:** Karen Fortunati, City Clerk

**DATE:** July 14, 2021

**SUBJECT:** Board of Aldermen Resolution Item No. 8c New Business

At the Regular Meeting of the Board of Aldermen held on July 12, 2021 the following Resolution was approved:

8. New Business:

- c. Board of Aldermen Approval is requested for the attached Resolution Re: Grant Application or Consolidated Housing and Community Development Plan.

Carried 12 - 0  
Resolution attached

Dated at Milford, CT this 14th day of July 2021.  
Attest: Karen Fortunati, City Clerk

AT THE REGULAR MEETING OF THE BOARD OF ALDERMEN HELD ON JULY 12, 2021  
THE FOLLOWING RESOLUTION WAS APPROVED:

RESOLUTION

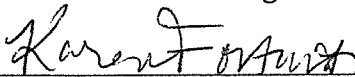
RE: GRANT APPLICATION FOR CONSOLIDATED HOUSING AND  
COMMUNITY DEVELOPMENT PLAN

RE: WHEREAS, the Housing and Community Development Act of 1974 and 1987 and The National Affordable Housing Act of 1990 and amendments thereto provides federal funds to create suitable living conditions and improve the health, safety, and public welfare for residents in the community through code enforcement, housing assistance programs, property acquisition and demolition of public use, the expansion and improvement of job skills & training, the quality and accessibility of public services and facilities, in particular to benefit household who live at low to moderate income levels, and in neighborhoods where improvements and accessibility to existing historic properties and recreational spaces will benefit the residents and assist the City to further achieve its goal of a safe, decent affordable community; and

WHEREAS, the City of Milford is entitled to receive Five Hundred Thirty-Three Thousand Three Hundred Fifty-Four Dollars (\$533,354) from said Act; and

WHEREAS, it is in the best interest of the City of Milford to make application for such funding,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Aldermen of the City of Milford that the Mayor, on behalf of the City of Milford, is hereby authorized to execute the application for funds for the Program Year beginning October 1, 2021 from the U.S. Department of Housing and Urban Development RE: the Housing and Community Development Act of 1974 and 1987 and the National Affordable Housing Act of 1990 and amendments thereto and upon approval of said application is authorized to execute any and all documents applicable to the grant program and to take such actions as may be necessary to carry out the Community Development Block Grant Program.

  
Clerk of the Municipality

Dated at Milford, CT this 14th day of July, 2021

Dated at Milford, CT this 14th day of July, 2021

Attest: Karen Fortunati, City Clerk





# City of Milford, Connecticut

- Founded in 1639 -

Karen Fortunati  
City Clerk

70 West River Street  
Milford, CT 06460-3364

**AGENDA**  
**BOARD OF ALDERMEN**  
**July 12, 2021 - 7:30 PM**

**City Hall Auditorium**  
**110 River Street**  
**Milford, CT 06460**

Pledge of Allegiance to the Flag.

1. Roll Call.
2. Statements limited to the legislative function of the Board of Aldermen. The time limit granted to each speaker shall be three (3) minutes. Residents, taxpayers or electors may address the Board.
3. Consideration of Minutes of the Regular Meeting of the Board of Aldermen held on June 7, 2021.
4. Consideration of Minutes of the Special Organizational Meeting: None
5. Chairman's Report and Recommendations: None
6. Mayor's Report
  - a. I am pleased to inform the Board of Aldermen that the City of Milford has, once again, been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA). The Certificate of Achievement is the highest form of recognition, and its attainment represents a significant accomplishment by a government and its management. Congratulations to Finance Director Peter Erodici, Jr., and all the dedicated members of the Finance Department for this outstanding achievement.
7. Unfinished Business: None
8. New Business:
  - a. Board of Aldermen approval is requested for the attached agreement between Direct Energy Business Marketing, LLC d/b/a Direct Energy Business and the City of Milford and to authorize the Mayor, City Attorney, and Public Works Director to take all steps necessary, including signing all documents, to effectuate said agreement.

- b. Board of Aldermen approval is requested for the attached Municipal Energy Opportunities Standard Agreement between Power Point Energy, LLC and the City of Milford and to authorize the Mayor, City Attorney, and Public Works Director to take all steps necessary, including signing all documents, to effectuate said agreement.
  - c. Board of Aldermen Approval is requested for the attached Resolution Re: Grant Application or Consolidated Housing and Community Development Plan.
  - d. Board of Aldermen Approval is requested for the attached Resolution Re: Grant Application for Consolidated Housing and Community Development Plan – CARES Act.
  - e. Board of Aldermen approval is requested for the attached Allocation Transfer No. 1 (Vehicle Acquisition Program).
  - f. Board of Aldermen approval is requested for the attached Memorandum of Agreement for 2021 CT Youth Employment Program (CYEP) between the Workforce Alliance and the City of Milford and to authorize the Mayor, City Attorney, and Health Director to take all steps necessary, including signing all documents, to effectuate said agreement.
  - g. Board of Aldermen approval is requested for the attached Contract between the The WorkPlace, Inc and the City of Milford for the WIOA Youth Program and to authorize the Mayor, City Attorney, and Health Director to take all steps necessary, including signing all documents, to effectuate said agreement.
  - h. Board of Aldermen approval is requested for the attached Contract between the Workforce Alliance and the City of Milford for occupational Skills Training with Adult Education Services to JFES participants and to authorize the Mayor, City Attorney, and Health Director to take all steps necessary, including signing all documents, to effectuate said agreement.
9. New Business not on the Agenda which may be introduced by a two-thirds (2/3) vote of those present and voting.
10. Budget Memo Transfers: None
11. Refunds List
- a. Consideration of Refunds in the amount of \$24,323.59
12. Report of Standing Committee:
- a. Ordinance Committee
  - b. Public Safety and Welfare Committee
  - c. Public Works Committee
  - d. Claims Committee
  - e. Rules Committee
  - f. Personnel Committee

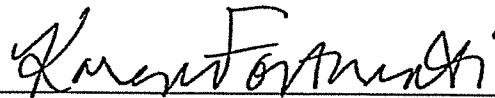
13. Report of Special Committees:

- a. Liaison Sub-Committee – Board of Education
- b. Liaison Sub-Committee – Flood & Erosion Board
- c. Liaison Sub-Committee – Park, Beach & Recreation Commission
- d. Liaison Sub-Committee – Planning & Zoning Board
- e. Liaison Sub-Committee – Sewer Commission
- f. Liaison Sub-Committee – Harbor Management Commission
- g. Liaison Sub-Committee – Council on Aging
- h. Liaison Sub-Committee – Library Board
- i. Liaison Sub-Committee - Veterans Ceremony & Parade Commission
- j. Liaison Sub-Committee - Fine Arts
- k. Liaison Sub-Committee – Milford Redevelopment & Housing Partnership
- l. Golf Course Commission
- m. Liaison Sub-Committee - Inland Wetlands Agency
- n. Liaison Sub-Committee – Board of Health
- o. Human Services Commission
- p. Liaison Sub-Committee – Pension & Retirement Board
- q. Liaison Sub-Committee - Milford Government Access Television (MGAT)
- r. Liaison - Economic Development Commission
- s. Liaison Sub-Committee - Milford Arts Council
- t. Liaison Sub-Committee - Milford Progress Inc.
- u. Liaison Sub-Committee Fire Commission
- v. Liaison Sub-Committee - Police Commission
- w. Permanent School Facility Building Committee

14. Relative to Item 14 of the Agenda, “Executive Session”, I respectfully submit the following for your consideration and action:

Executive Session. A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the hall shall be cleared and executive session declared.



Karen Fortunati, City Clerk

Dated at Milford, CT this 7th day of  
July 2021

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE DIRECTOR OF COMMUNITY DEVELOPMENT AT 203-783-3230, FIVE DAYS PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

CITY OF MILFORD, CONNECTICUT  
OFFICE OF THE MAYOR

July 6, 2021

Philip J. Vetro, Chairman  
Board of Aldermen  
Milford, CT 06460

Dear Mr. Vetro:

Relative to Item 6 of the Agenda, namely, Matters of Administration including the Mayor's Report, I submit the following:

- (6a) I am pleased to inform the Board of Aldermen that the City of Milford has, once again, been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA). The Certificate of Achievement is the highest form of recognition, and its attainment represents a significant accomplishment by a government and its management. Congratulations to Finance Director Peter Erodici, Jr., and all the dedicated members of the Finance Department for this outstanding achievement.

Relative to Item 8 of the Agenda, "New Business", I submit the following for your consideration and action:

- (8a) Board of Aldermen approval is requested for the attached agreement between Direct Energy Business Marketing, LLC d/b/a Direct Energy Business and the City of Milford and to authorize the Mayor, City Attorney, and Public Works Director to take all steps necessary, including signing all documents, to effectuate said agreement.
- (8b) Board of Aldermen approval is requested for the attached Municipal Energy Opportunities Standard Agreement between Power Point Energy, LLC and the City of Milford and to authorize the Mayor, City Attorney, and Public Works Director to take all steps necessary, including signing all documents, to effectuate said agreement.
- (8c) Board of Aldermen Approval is requested for the attached Resolution Re: Grant Application for Consolidated Housing and Community Development Plan.

- (8d) Board of Aldermen Approval is requested for the attached Resolution Re: Grant Application for Consolidated Housing and Community Development Plan. – CARES Act.
- (8e) Board of Aldermen approval is requested for the attached Allocation Transfer No. 1 (Vehicle Acquisition Program).
- (8f) Board of Aldermen approval is requested for the attached Memorandum of Agreement for 2021 CT Youth Employment Program (CYEP) between the Workforce Alliance and the City of Milford and to authorize the Mayor, City Attorney, and Health Director to take all steps necessary, including signing all documents, to effectuate said agreement.
- (8g) Board of Aldermen approval is requested for the attached Contract between the The WorkPlace, Inc and the City of Milford for the WIOA Youth Program and to authorize the Mayor, City Attorney, and Health Director to take all steps necessary, including signing all documents, to effectuate said agreement.
- (8h) Board of Aldermen approval is requested for the attached Contract between the Workforce Alliance and the City of Milford for occupational Skills Training with Adult Education Services to JFES participants and to authorize the Mayor, City Attorney, and Health Director to take all steps necessary, including signing all documents, to effectuate said agreement.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Blake', with a long horizontal flourish extending to the right.

Benjamin G. Blake  
Mayor

atts.

