

Milford Council on Aging

Minutes of Meeting: March 13, 2023 - 5:30 pm

Call to order: A **ZOOM** Meeting was called to order by Lillian Holmes at 5:30 pm

1. Roll Call: Board Members Present: Lillian Holmes, Dr. Philip Caporusso, Ben Gettinger, Shirley Serrano, Linda Stephenson

Aldermanic Liaison: Dan German, Ward Willis

Absent: Gloria Lanna, Mary Beth Stickley

Staff: Executive Director Leonora Rodriguez, Bookkeeper Phyllis Leggett

2 Approval of Agenda: Phil made the motion, seconded by Shirley, to approve the February minutes. Motion prevailed.

3. Approval of February Minutes: Shirley moved, seconded by Phil. Motion prevailed.

4. Chairman's Report & Correspondence: No Correspondence, no report.

5. Treasurer's Report: Shirley read the report. After a couple of questions regarding this report, a motion to accept & forward the report to the **Finance Committee** was made by Phil, seconded by Shirley. Motion prevailed.

6. Committee Reports:

a. Finance Meeting: No meeting, no report.

b. Personnel Meeting: No meeting, no report

7. Executive Director's Report: Leonora read her report. After a short discussion, Lillian thanked Leonora for all that she and her staff does to keep the Senior Center so well run.

8. Unfinished Business: Linda was asked what the latest update on the Richard Dowin Memorial Plaque presentation. Linda explained that she is still trying to get an updated picture, preferably in his Military Uniform. She is still trying to get in touch with his son, Tom. She had a draft of what she wrote but wants to run to by the son first. Shirley knows him and believes he is on vacation.

and will by cell phone or one of his other friends.

Chairman Lillian announced, in public session, the need for a call to enter Executive Session for the purpose of discussing a Personnel matter. Phil made the motion, seconded by Shirley, to go into Executive Session. Lillian thanked the members of the Staff who attended, requested the room be cleared, proclaimed the Executive Session at 5:55.

The Board came out of Executive Session at 6:31 pm. Having completed the agenda, a motion was made to adjourn. Motion carried.

Respectfully submitted.

Shirley A Serrano

Secretary Pro Tem