

## **Milford Council on Aging Meeting Minutes**

***Monday January 11, 2016, 5:30 p.m.***

Call to order: Meeting was called to order at 5:30pm by Janice Jackson acting as interim chair.

- 1. Election of Officers** - Cynthia made a motion to elect the same slate of officers as last year.

Chair: Lillian Holmes

Vice Chair: Cynthia DeLuca

Treasurer: Michael Petrucelli

Secretary: Terry Nolan

Doreen seconded the motion, all were in favor and the motion passed.

Cynthia will be acting chair for the remainder of the meeting.

- 1. Roll Call:** Board Members Present:, Cynthia DeLuca, Richard Dowin, Terry Nolan, Shirley Serrano, Doreen Fontana

Absent: Lillian Holmes, Dr. Philip Caporusso, Michael Petrucelli, Judge Beverly Streit-Kefalas

BOA Liaisons: Bill Bevan    Absent: Ellen Beatty

Staff: Janice Jackson, Mary Allen Heerema, Elle Gilbertson, Amanda Barry, Geri Dichkewich, Jim Convery, Wendy Ferraro

- 2. Agenda:** Cynthia made a motion to approve the agenda. Terry made the motion and Shirley seconded. The motion prevailed.
- 3. Minutes:** Cynthia entertained a motion to approve the December 14th meeting minutes. Shirley made a motion, Doreen seconded. The motion to approve the minutes prevailed.
- 4. Chairman's Report and Correspondence:** No chairman's report.

Janice Jackson reported on correspondence received including:

- Thank you from a member for the center making them feel welcome.
- Janice received a thank you for her donation to the United Way of Milford.
- Board reappointment letters from the Mayor's and City Clerk's office.
- Information from the Agency on Aging about a forum they are having at the Center hosted by Pam Staneski. This is to learn more about the Agency on Aging.

**5. Treasurer's Report:** Cynthia asked if there were any questions on the financial reports. A motion was made to refer the Treasurer's reports to the finance committee by Terry. Doreen seconded. The motion prevailed.

**6. Committee Reports:**

- a. Personnel Committee: No meeting, no report.
- b. Finance Committee: No meeting, no report.

**7. Old Business:**

- a. Safety at the Senior Center - this item will be carried over to the next meeting.

**8. Executive Director's Report:** Janice Jackson reviewed her written report furnished to the Board for December.

**9. New Business:**

- a. Discussion of food delivery for the center by City Line - kitchen manager Wendy Ferraro presented information why they would like to have City Line of West Haven deliver food to the center for the lunch program. Currently she goes to Restaurant Depot which is time consuming. City Line's representative said they would try to match or give lower prices. Wendy said there would be no delivery charge. She is not sure of the cost difference. She will let the board know when they start using City Line so we can see if there are significant cost differences.

The acting Chair entertained a motion to adjourn. Shirley made the motion and Dick seconded. The motion prevailed.

There being no other business before the Board, the meeting adjourned at 5:55 P.M.

Respectfully submitted

Terry Nolan, Secretary  
Milford Council on Aging  
Board of Directors