

Milford Council on Aging Meeting Minutes

Monday, October 11, 2016

Call to order: Meeting was called to order at 5:30 PM by Chairperson, Lillian Holmes.

1. Roll Call: Board members present: Lillian Holmes, Dr. Philip Caporusso, Michael Petrucelli, Cynthia DeLuca, Judge Beverly Streit-Kefalas, Shirley Serrano, Doreen Fontana, Dick Dowin.

BOA Liaison: Bill Bevan

Staff: Janice Jackson, Amanda Berry, Elle Gilbertson, Mary Allen Heerema, Jim Convery.

2. Agenda: Lillian entertained a motion to approve the Agenda which motion prevailed.
3. Minutes: Lillian thereafter entertained a motion to approve the minutes of the September 12, 2016 meeting. The motion prevailed after motion made by Phil and seconded by Michael.
4. Chairman's Report and Correspondence: Lillian referred the meeting to Janice to report on correspondence received as follows:
 - Thank you card from Florence Bushinsky for receiving a grant from the Senior Wish Society for a new microwave.
 - Email from Deepa Joseph, Director of Milford Health Department notifying of the upcoming Annual Health and Wellness Fair to be held on October 20, 2016 at which the Senior Center will participate.
 - Receipt of a check for \$850.00 for stuffing City of Milford literature on the new garbage collection system.
 - Letter from Monica Brantley to advise that she is the new Lifeline coordinator at Yale New Haven Hospital.
 - A couple of non-resident requests for membership who have now been added to the waitlist. Janice reported that there are presently 184 people on the waitlist and it is approximately a 2 plus year waiting period.
5. Treasurer's Report: The September Treasurer's Report was presented by Phil. It was noted that the Mini-Lunch line item was a "+" cash flow for this month and that one-half (1/2) of the auditor Michael Solakian's fee has been paid as reported in Line 6272. Michael made a motion to refer the report to the Finance Committee which was seconded by Doreen. Following vote, the motion prevailed.
6. Committee Reports: Personnel – no report; Finance – no report.

7. Old Business:
 - a. Mary Allen reported the Financial Department is continuing to complete the approvals made at the September meeting for the transfer of funds to accounts at The Milford Bank including working with The Milford Bank to open up CDARs.
 - b. Amanda reported that the Flash Board for Bingo was delivered and installed on Thursday (10/6/16) and that the members love it and it was worth the wait.
8. Executive Director's Report: Janice reviewed her written report furnished to the Board prior to the meeting. Additionally, Gary Johnson of the United Way of Milford reported receipt of a \$50,000.00 gift from Subway through Elizabeth DeLuca, spouse of the late Fred DeLuca.
9. New Business:
 - a. Amanda reminded the Board that the Annual Veterans' Day Luncheon will be held on Thursday, November 10, 2016 at Noon and to please respond to her if attending.
 - b. Lillian suggested that we discuss and review the Non-Resident Membership Waitlist at the next meeting. It was noted that the Center presently allows 35 non-resident members and there are 184 on the wait-list.
 - c. The Community Development Block Grant resolution is required. Shirley made a motion to authorize the Secretary, Terry Nolan, to sign the resolution authorizing the Milford Council on Aging to accept the grant from the CDBG to provide transportation. The motion was seconded by Doreen. Following vote, the motion prevailed.

Following the prevailing motion to adjourn, Lillian adjourned the meeting at 5:55 PM.

Respectfully submitted by temporary secretary,

Beverly K. Streit-Kefalas