Milford Council on Aging Meeting Minutes

Monday September 9, 2019, 5:35 p.m.

Call to order: Meeting was called to order at 5:35 p.m. by Terry Nolan.

1. **Roll Call**: Board Members Present: Dr. Philip Caporusso, Gloria Lanna, Shirley Serrano, Doreen Fontana, Dick Dowin, and Terry Nolan.  
     
   Absent: Lillian Holmes, Cynthia DeLuca  
     
   BOA Liaisons: Connie Gaynor  
     
   Staff: Leonora Rodriguez, Amanda Berry, Geri Dichkewich, Phyllis Leggett, and Doreen Farrell.
2. **Agenda**: Terry Nolan noted that Lillian was absent and asked her to chair the meeting. Chairperson pro tem Terry entertained a motion to approve the agenda. Dick made the motion and Phil seconded. The motion prevailed.
3. **Minutes**: Terry entertained a motion to adopt the June 10th meeting minutes. Doreen made a motion, Gloria seconded. The board voted and the motion prevailed.
4. **Chairman’s Report and Correspondence**:   
     
   Leonora Rodriguez reported correspondence received including:  
   - Information about the Wine Trail event.  
   - Letter of resignation from Judge Beverly Streit-Kefalas.  
   - Letter from United Way about the leaders on loan program.  
   - Letter from the company LPI about their software program SeniorSpace.
5. **Treasurers Report**: Doreen gave the report for June thru August. Phil noted that we ended the fiscal year in good shape and that there was an extra payroll in August. There was some discussion about the CDAR accounts and the interest rates. Phil made a motion to renew the CDs at the 13 week rate at this time. Gloria seconded the motion and the motion prevailed. A motion was made to refer the Treasurer’s report to the finance committee by Shirley. Doreen seconded. The motion prevailed.
6. **Committee Reports**:
   1. Finance Committee: no meeting, no report. Phil noted that we should schedule a meeting for next month to discuss the budget proposal.
   2. Personnel Committee: no meeting, no report
7. **Old Business**: New Radios - Leonora said Jim was gathering information from other vendors so we have that in case replacements are needed. This item will be removed from the agenda at this time.
8. **Executive Directors Report**: Leonora Rodriguez reviewed her written report furnished to the Board for August. There was some discussion of the gas leak which turned out to be an issue with the pilot light.
9. **New Business:**
   1. Discussion of credit card options - Doreen gave us information that she had gathered about getting another credit card for the Center. Janice and Mike Petrucelli were personal guarantees for the old card. There was some discussion of how the credit card is used and how they are handling those purchases now. Phil said he would inquire to see what the United Way does and we could table further discussion until the next meeting.
   2. Discussion of Ahrens Program Fee - Leonora proposed expanding the staff for the Ahrens program and adding a daily fee to pay for a new part time staff person. Phil asked that a written proposal be prepared with details for this change so that the board could review and discuss at our next meeting.

The Chair pro tem entertained a motion to adjourn. Phil made the motion, Doreen seconded, the motion prevailed.

There being no other business before the Board, the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Terry Nolan, Secretary

Milford Council on Aging

Board of Directors