

## **Milford Council on Aging Minutes**

**April 11, 2011**

**Members present:** Cynthia DeLuca, Phil Caporusso, Dick Dowin, Joyce Elwell, Michael Petrucelli, and Lillian Holmes.

**Absent:** Shirley Serrano

**Excused:** Connie Jagodzinski and Terri Amann

**Alderman Liaisons:** Phil Vetro was in attendance. Pam Staneski was absent.

Also present were Janice Jackson and other staff members of the Senior Center.

Chairman Lillian Holmes called the meeting to order at 5:30 p.m., called for a motion for adoption of the March 14, 2011 meeting minutes and requested any questions, additions, or deletions. After a short discussion of the minutes text with clarification of certain statements in the minutes pertaining to special membership, Mike Petrucelli so moved and was seconded by Phil Caporusso. A vote was taken and the motion prevailed.

### **Chairman's Report and Correspondence:**

Lillian Holmes presented a short discussion regarding the newspaper article about Janice Jackson and a copy of the article was shared. A letter from Lisa Diamond Graham, of Human Services, was shared regarding the receipt of funds from the Food Bank for purchasing of items not customarily available and also for those families not customarily accessing resources. Several additional correspondences were shared by Janice Jackson including a notice that Beachwood Florist is planning an Easter Bunny Food Drive. She noted a correspondence regarding Gracie McCarl a 10-yr old girl celebrating her birthday that had requested, in lieu of presents, food for the Milford Food Bank. Also shared was a flyer posted regarding information on accessing the Milford Food Bank and a letter from Shop Rite regarding a grant for the Milford Food Bank in the amount of fifteen hundred dollars (\$1,500.00) from Shop-Rite Partners in Caring for the 2011 Calendar year. Janice Jackson also shared a letter from United Way informing the Senior Center that they are increasing our grant allocation by \$1,000.00 for the Ahrens Program.

Phil Caporusso discussed a “buy a meal” posting he saw at Adams Supermarket by Family Services Woodfield of Bridgeport. There was a general discussion as to whether there could be some misperception that funds are used in Milford.

### **Treasurer’s Report:**

Treasurer Mike Petrucelli gave his report. He noted five payrolls in March and payout of \$4,000.00 for the down payment on the 2011 fourteen passenger bus. The budget was generally discussed and no significant changes were noted from the last report. Chairman Lillian Holmes entertained a motion to refer the report to the Finance Committee Mike Petrucelli so moved seconded by Phil Caporusso. A vote was taken and the motion passed unanimously.

### **Committees:**

**Personnel Committee** –Chairman Cynthia Deluca reported that there had been an April 11, 2011 meeting prior to the Board meeting and that the subject matter of that meeting would be discussed with the Board in Executive Session.

**Finance Committee**- In Shirley Serrano’s absence other members of the Finance Committee stated there had been no meeting.

### **Old Business:**

None reported

### **Executive Director’s Report:**

Janice Jackson discussed that she received a phone call from the Mayor’s office regarding an upset senior concerned that there was no longer any lettuce and tomato on sandwiches at the Senior Center. There was a general discussion about the increase in the cost of food and the fact that certain items were cut back in an attempt to save on the food budget. Janice Jackson shared information she had received from Wendy Ferraro, Kitchen Manager regarding the price of produce and why the decision was made to eliminate the lettuce and tomato. Janice shared a compilation by Wendy Ferraro of increases in many foods including breads and coffee. There was continued general discussion regarding the history of losses sustained by the Mini-Lunch Program. Board members suggested that members be informed of the reasoning behind elimination of items or increases in costs as they became necessary in the Mini-Lunch Program.

Janice Jackson asked Anne-Marie Ventimiglia to discuss the repair of bumper damage on the 2006 Mini Van. She shared the quotes received from three body shops and the quotes were compared and discussed.

**New Business:**

There was a brief discussion of the application for the new Nationwide Account which was then signed by secretary, Joyce Elwell. Mary Allen shared high yield rate information for money market account and savings accounts options.

Chairman Lillian Holmes entertained a motion to go into Executive Session for the purpose of discussion of employee hour cuts. Executive Session commenced at 6:05 p.m.

Having discussed the reduction in employees' hours the Chairman entertained a motion to come out of Executive Session. Cynthia Deluca so moved and was seconded by Dick Downin. Executive Session ended at 6:16 p.m.

The Board meeting adjourned at 6:17 p.m.

Respectfully submitted,

Joyce Elwell, Secretary  
Milford Council on Aging