

Milford senior Center Minutes

April 8, 2013

In Attendance: Terri Amann, Vicki Battle, Phil Caporusso, Cynthia DeLuca, Lillian Holmes, Mike Petrocelli and Shirley Serrano

Absent: Judge Beverly Streit-Kefalas and Dick Dowin

Aldermanic Liaisons: Bryan Anderson and Paula Smith

Also present were Janice Jackson and other staff members from the Senior Center.

The meeting was called to order by the Chairman at 5:30 p.m. and Roll Call was taken.

The Chairman entertained a motion to approve the March 11<sup>th</sup> minutes. The motion was made by Phil Caporusso and seconded by Shirley Serrano. The motion prevailed. Cynthia DeLuca mentioned a correction in the March 11, 2013 Minutes regarding the fact that there is a two way stop sign at a three way intersection at High Street and Jepson Drive.

Chairman's report and Correspondence: Janice presented information regarding several grants that the Center had applied for. Two of which the Center was not selected for. Two of which are still pending. The Board discussed the status and pending grants and its affects and the \$3,000.00 decrease in United Way of Milford funds from last year. Janice presented a letter from J. Gordon regarding his happiness with the Center and a thank you letter from the Scribner's for their appreciation when their mother was a client in the Ahrens Program. The Board discussed CT collaboration pamphlets and a \$2,500.00 donation from the Devon Rotary Club.

The Chair posed a question regarding a billing statement from United Way of Milford. It was determined to be a contribution towards a United Way Needs Assessment.

Treasurer's report: Phil questioned the adjustment on the Treasurer's Report from March 2013. Line 6194. It was discussed and determined that the Center was still paying the Audit adjustment increase for Workers Comp Insurance.

Phil provided good news regarding the Mini Lunch Program which gained \$500.00 increase in incoming cash flow in one month.

The Chair entertained a motion to accept the Treasurer's Report. The motion was made by Phil Caporusso and seconded by Shirley Serrano. After no more questions or comments the Chair referred the Treasurer's report to the Finance Committee.

Committee Reports: Personnel Committee: No meeting/no report

Finance Committee: No meeting/ No report

Old Business: The Board revisited the addition of parking spaces. Janice discussed a letter that was sent to a senior member regarding additional handicapped parking spaces on the corner of High Street and Jepson Drive. Copies of the letter were sent to the Mayor and Tom Ivers, CDBG Coordinator. It was determined by the Traffic Division at the Milford Police Department that no parking was permitted in the grassy areas. However, six additional handicapped parking spaces could be added in the existing parking lot. Cynthia discussed additional stop signs being added to the area. It was discussed and determined that between the three-way traffic pattern, two schools and the Center sharing the same corner, nothing more can be done.

Executive Directors Report: (See attached) no questions

New Business: The Chair questioned whether the Center would charge fees or not for daytime classes. It was discussed and determined that the current donation status for daytime classes would remain unchanged because the current clientele could not afford the additional fees. It was suggested that a note be added to the newsletter regarding how the daytime classes are provided at no charge but that donations are accepted.

Other Business: none

The Chair asked for any other items of New Business. Hearing none, the Chair entertained a motion for adjournment. The motion was made by Phil Caporusso and seconded by Terri Amann.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Vicki Battle, Secretary

Milford Council of Aging