

**Milford Council on Aging Meeting Minutes**  
*Monday March 12, 2018, 5:30 p.m.*

Call to order: Meeting was called to order at 5:30pm by Lillian Holmes.

- 1. Roll Call:** Board Members Present: Lillian Holmes, Dr. Philip Caporusso, Cynthia DeLuca, Judge Beverly Streit-Kefalas, Shirley Serrano, Doreen Fontana, Dick Dowin, Terry Nolan.

Absent: Gloria Lanna

BOA Liaisons: Connie Gaynor

Staff: Janice Jackson, Geri Dichkewich, Elle Gilbertson, Phyllis Legget, Jim Convery

- 2. Agenda:** Lillian entertained a motion to approve the agenda. Phil made the motion and Doreen seconded. The motion prevailed.
- 3. Minutes:** Lillian entertained a motion to adopt the February 13<sup>th</sup> meeting minutes. Shirley made a motion, Dick seconded. The board voted and the motion prevailed.
- 4. Chairmans Report and Correspondence:** No chairman's report.

Janice Jackson reported the following correspondence:

- \* Letter from Shop Rite about a \$1,000.00 grant to the Food Bank
- \* Letter from a CPA from Shelton outlining the services they offer.
- \* Flyer about 2-1-1 day
- \* Thank you letter from AARP for hosting the VITA program.

- 5. Treasurers Report:** Doreen gave the reports for February. Lillian asked about the Food Bank donation totals versus last year. A motion was made to refer the Treasurers reports to the Finance Committee by Phil. Shirley seconded. The motion prevailed.

**6. Committee Reports:**

- a. Finance Committee: no meeting, no report
- b. Personnel Committee: no meeting, no report.

**7. Old Business:** None

- 8. Executive Directors Report:** Janice Jackson reviewed her written report furnished to the Board for February. Phil asked about the Finance meeting and whether or not the Center had received the member bequest that was to be used for the new vehicle. Janice said they have not received it. Lillian noted a typo in the Food Bank report and that certain totals were incorrect in the transportation report. Janice said the reports would be corrected.

Beverly commented that Food Bank usage was down but Meals on Wheels did go up. Phil also noted that the Food for Kids program in town has taken off and that may be impacting Food Bank numbers.

- 9. New Business:** The recommendations from Andrew at Sextant BTS were reviewed. Janice reported that Andrew resolved the pressing computer issues for Kathy and Eleanor. There was discussion of creating a schedule to replace the old computers and possibly getting other donated computers. Phil said he would contact Andrew to get current pricing for refurbished computers. Janice said she would see if any donations would be coming from the Board of Education in the near future.

The Chair entertained a motion to adjourn. Shirley made the motion, Dick seconded, the motion prevailed.

There being no other business before the Board, the meeting adjourned at 6:10 P.M.

Respectfully submitted,

Terry Nolan, Secretary  
Milford Council on Aging  
Board of Directors