

Milford Council on Aging Meeting Minutes
February 14, 2011

Members present: Cynthia DeLuca, Dick Dowin, Joyce Elwell, Lillian Holmes, Connie Jagodzinski.

Members absent: Phil Caporusso, Terri Amann, Mike Petrucelli, and Shirley Serrano.

Aldermanic Liaisons: Aldermanic liaisons Phil Vetro and Pam Staneski were present.

Also in attendance were Executive Director, Janice Jackson and other staff members of the Milford Senior Center.

Chairman Lillian Holmes called the meeting to order at 5:36 p.m. and entertained a motion to approve and adopt the January 10, 2011 meeting minutes, requesting any changes additions and deletions. Cynthia DeLuca so moved to adopt the minutes seconded by Dick Dowin. A vote was taken and the motion to adopt the January minutes prevailed.

The Chairman requested the discussion of two points in opening. : First she requested that information be gathered, via unscientific sampling, regarding the advantages and disadvantages of resident and non-resident membership at the Center She stated she would like a review of the findings approximately one month from this date in time for the March board meeting. Secondly she discussed the Right to Know law requirements obtained from her discussion with City Clerk Linda stock and per that discussion she affirmed that our meeting date schedule for the coming year is required to be filed by January 31, 2011.

Correspondence:

Janice Jackson shared items of correspondence, specifically a letter from Jonathan Law High School inviting seniors to a talent show and a notice of the donation of the \$100.00 prize from the winner of the membership raffle, William Teichgraeber.

Treasurer's Report:

Bookkeeper Elle Gilbertson gave the Treasurer's Report in Mike Petrucelli's absence. She shared the specific balances in the operating funds accounts and Food Bank Accounts. Having requested any questions and having heard none, the Chairman entertained a motion for referral of the treasurer's report to the Finance Committee. Cynthia DeLuca so moved seconded by Connie Jagodzinski. A vote was taken and the motion to refer the treasurer's report to the Finance committee prevailed.

Committee Reports:

Personnel Committee: Cynthia DeLuca, Chairman of the Personnel Committee reported that there had been no meeting.

Finance Committee: Connie Jagodzinski, member of the Finance Committee, in Chairman Shirley Serrano's absence reported that there had been no Finance Committee meeting.

Old Business:

Cynthia DeLuca noted that the Food Bank meeting needed to be rescheduled. Janice Jackson shared a list of Board Member contact information.

Executive Director's Report:

Janice Jackson discussed rescheduling of the Food Bank meeting for Friday, February 25th at 12:30 p.m. and also needs to discuss with the Human Services staff. Janice shared and discussed a letter from Kathy Pontin, Director of Food Services, regarding the cutting of budgets for Community Café sites. Janice stated that she consulted with Wendy Ferraro and it was decided that Friday was the day to cut back available food services as most participants have soup and sandwich on that day and participation is more limited. Janice also shared an FSW release regarding the FSW and Agency on Aging announcement regarding a reduction in Elderly Nutrition Services. Janice also discussed that the student intern is working out well and that the United Way Budget application was submitted. She also discussed that the new senior aide is working out well in the Mini-Lunch Program. She also noted that a freelance writer spoke to her regarding a typical day in a non-profit agency for purposes of an article she is writing. Janice also discussed that a new member had become upset about the \$20.00 fee charged to non-residents due to the fact she pays taxes on two condos in Milford. There was general discussion regarding the policy set governing non-resident dues and that the policy has no relation to properties owned in Milford. Janice Jackson also reported that she accompanied Transportation Supervisor Anne-Marie Ventimiglia to the Department of Transportation in Newington for the purpose of ordering a new 2011 fourteen passenger bus that should arrive in June. She discussed that LED lights were recommended but cost \$1,000.00 more.

There was general discussion regarding the effect of weather on Center use. Janice discussed that there were some obvious transportation problems related to the weather but that there were no general complaints reported. Janice reported some complaints specifically regarding snow piles interfering with parking from the Valentines Dance attendees. The Chairman requested any questions of Janice Jackson and having heard none, the meeting progressed to a discussion of new business.

New Business:

The Chairman requested any items of New Business and none were offered for discussion.

The Chairman asked for other items to come before the Board for discussion. Janice Jackson requested that the Chairman qualify unscientific sampling on agenda as New Business or otherwise and there was a brief discussion.

Cynthia DeLuca commented that non attendees of Board meetings should call Lillian or Janice as a matter of courtesy in that the meeting this date was close to not having a quorum.

The Chairman asked for other questions or comments. Having heard none she then called for a motion to adjourn. Dick Dowin so moved to adjourn seconded by Cynthia DeLuca . A vote was taken and the motion to adjourn prevailed.

The meeting adjourned at 5:59 p.m.

Respectfully submitted,

Joyce Elwell, Secretary Milford Council on Aging