

November 30, 2012

Board of Directors
Milford Council on Aging
City of Milford

Dear Board Members:

The following is the agenda for the monthly meeting of the Board of Directors scheduled for **Monday, December 10th at 5:00 p.m. Followed by the Board and Staff Christmas party at 6:00 p.m.**

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes from the November 13th meeting
4. Chairman's Report and Correspondence
5. Treasurer's Report
6. Committee Reports
 - a. Report of Personnel Committee
 - b. Report of Finance Committee
7. Old Business
 - AdHoc Committee to discuss a trip policy for members with cognitive and/or physical impairments
8. Executive Director's Report (see attached)
9. New Business
 - Presentation of audit by Michael Solakian, CPA.

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session.
A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the room shall be cleared and executive session declared.

Lillian A. Holmes, Chairman