

December 1, 2008

Board of Directors  
Milford Council of Aging  
City of Milford

Dear Board Members:

The following is the agenda for the monthly meeting of the Board of Directors scheduled for Monday, December 8th at 5:00 p.m. instead of 5:30 p.m. The Board and Staff Party will follow the meeting at 6:00 p.m. in the Audrey Thomas Kimble conference room.

1. Roll Call
2. Approval of Minutes from the November 17, 2008 meeting
3. Chairman's Report and Correspondence
3. Treasurer's Report
4. Committee Reports
  - a. Report of Personnel Committee
  - b. Report of Finance Committee
6. Old Business:
5. Executive Director's Report (see attached)
6. New Business: Audit presentation by Michael Plude, CPA

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the room shall be cleared and executive session declared.

Lillian A. Holmes  
Chairman

