

November 3, 2014

Board of Directors  
Milford Council on Aging  
City of Milford

Dear Board Members:

The following is the Agenda for the monthly meeting of the Board of Directors scheduled for Monday, November 10<sup>th</sup> at 5:30 p.m. **There will be a Finance Committee meeting at 5:00 p.m. on November 10<sup>th</sup>.**

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes for the October 14<sup>th</sup> meeting
4. Chairman's Report and Correspondence
5. Treasurer's Reports
6. Committee Reports
  - a. Report of Personnel Committee
  - b. Report of Finance Committee meeting on November 10<sup>th</sup>.
7. Old Business: Response to Community Tragedy
8. Executive Director's Report (see attached)
9. New Business:

Presentation by Jeff Farber of Paychex regarding their HR Services.

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in Executive Session. A two-thirds (2/3) vote of those present and voting is required to go into Executive Session.

The Chairman shall announce, in public session, those items to be covered in Executive Session and call for a vote to enter Executive Session. If a two-thirds (2/3) vote, to enter Executive Session, is obtained, the room shall be cleared and Executive Session declared.

Lillian A. Holmes  
Chairman, Board of Directors  
Milford Council on Aging

