

October 12, 2011

Board of Directors  
Milford Council on Aging  
City of Milford

Dear Board Members:

The following is the agenda for the monthly meeting of the Board of Directors scheduled for Monday, October 17<sup>th</sup> at 5:30 p.m. **(There will be a Finance Committee meeting at 5:00 p.m.)**

1. Roll Call
2. Approval of Minutes from the September 12<sup>th</sup> meeting.
3. Chairman's Report and Correspondence
4. Treasurer's Report
5. Committee Reports
  - a. Report of Personnel Committee
  - b. Report of Finance Committee
6. Old Business:
7. Executive Director's Report (see attached)
8. New Business:
  - Approval of City Budget Request for 2012-2013.

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the room shall be cleared and executive session declared.

Lillian A. Holmes, Chairman