

August 31, 2007

Board of Directors
Milford Council of Aging
City of Milford

Dear Board Members:

The following is the agenda for the monthly meeting of the Board of Directors scheduled for ***Monday, September 10, 2007 at 5:30 p.m.*** at the Milford Senior Center.

1. Roll Call.
2. Approval of Minutes from meeting of August 13, 2007.
3. Chairman's Report and Correspondence
4. Treasurer's Report
5. Committee Reports:
 - a. Report of Personnel Committee;
 - b. Report of Finance Committee.
6. Old Business:
 - a. Status of Webworks contract tabled as of June 11, 2007
 - b. Revisions to Milford Council on Aging Bylaws tabled at the August 13, 2007 meeting.
7. Executive Director's Report (see attached)
8. New Business: Report by Lisa Arneth of her review of employee salary structure.
9. " " Discussion of Drug and Alcohol Policy.

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the room shall be cleared and executive session declared.

Max S. Case
Chairman