

**Minutes of the
Conservation Commission – City of Milford
Tuesday, January 17, 2017 – 6 p.m.
Parsons Conference Room A, Parson's Government Center**

- 1. Call to Order/Roll Call - The meeting was called to order at 6:00 p.m.**
Members Present: Claire Casey, Dan Drago, Ryan Keeler, Keith Dunn, Janet McAllister, and Howard Haberman.
Absent: Carolyn Alling, Oden Seaholm, Jerry Loiselle
Staff Liaison – Steve Johnson, Open Space & Natural Resource Agent
- 2. Welcome to new Commissioner Howard Haberman**
- 3. Election of Chair and Vice Chair –** Discussion of who commissioners felt would be best choice for both roles. Johnson provided an overview of the role of the Conservation Commission as an advisory commission on behalf of Milford's open space. Keith Dunn motioned to table the election of Chair and Vice Chair until the next meeting of the Conservation Commission so others not present can provide comments and vote. Janet McAllister seconded the motion. The motion passed 6:0.
- 4. Public Comments - none**
- 5. Minutes –** November 15, 2016 - Claire Casey motioned to accept. Keith Dunn seconded the motion. It was discussed that item 5c should reflect the sub-committee reviewed the draft of the Open Space and Application checklist. Johnson will amend the minutes. The motion to amend the minutes passed 6:0.
- 6. New Business**
 - a) Ryan Keeler and Claire Casey updated all on the recent announcement by Mr. Richetelli, Director of Operations for Milford Public Schools that all the schools will be installed with solar roof panels. This energy conservation collaboration between the Milford Schools and the City is a great demonstration of Milford's commitment to conservation.
- 7. Unfinished Business Updates**
 - a) 701 North Street - Johnson updated the commission:
 1. There was a general discussion of this parcel. Recommendations will be developed by the Conservation Commission at a future meeting.
 - b) Community Conservation Award nominees
 1. Johnson said the awardees all appreciated the recognition. Commissioners should be considering projects that merit future awards for 2017.
 - c) Earth Day projects – Johnson is exploring several Earth Day projects for community involvement. Please let him know of any suggestions.

- d) Open Space Monitoring Checklist – Johnson briefly updated the open space monitoring project he has been working on. This will be a resource documenting all deed restricted open space parcels.
 - 1. Sub-committee (Dan Drago, Janet McAllister, and Carolyn Alling) reviewed the draft Open Space and Application checklist (5d). Janet McAllister has drafted the checklist based on other similar documents including a checklist from the Woodstock Conservation Commission.
- e) Application Review Checklist (see 5c above)
- f) Commissioner Liaisons Updates to Boards and Commissions: None

In closing, Dan Drago wanted the Conservation Commission to continue promoting ways that the community can help and be engaged in conservation projects across the City.

- 8. Motion to Adjourn was made by Claire Casey and seconded by Keith Dunn at 7:30 p.m. Motion passed 6:0.

Respectfully Submitted,

Steve Johnson

Open Space and Natural Resource Agent.

These minutes have not been accepted or approved.